



LEICESTERSHIRE RUGBY UNION

www.leicsru.net

2009 - 2010

Proof

**President:
Roger Foxon**

Registered under the
Industrial & Provident Societies Act 1965

Registration No. 29095R

Registered Office:
4 Butt Close, Wigston Harcourt, Leicester. LE18 3LP

Proof



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A message from the President

I am greatly honoured and privileged to be elected as your 56th President and pledge my best efforts to match the high standards set by my predecessors.

It will be a testing year in which the leagues are (again) restructured, the Cup competition formats are being altered and the full impact of the "credit crunch" has to be faced. Litigation is an almost inevitable consequence of financial difficulty and incorporation is therefore a vitally important step each and every Club should seriously consider.

It is also very important that member Clubs support their Constituent Body in every way possible. The playing and administration of the game in Leicestershire is already held in high esteem and this must not only continue but also be developed.

I do hope that as the season progresses I will be able to visit most if not all clubs and witness good, successful rugby played within the laws of the game and with respect for the match officials.

Good luck to all teams.

Roger Foxon
Hon. President.

OFFICERS

Hon. President: R. FOXON

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Immediate Past President: R. ANNIS

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President Elect:

Hon. Secretary: R. T. GREEN

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Hon. Chairman: M. WILSON

6 New Road, Easton on the Hill, Stamford, Lincolnshire, PE9 3NN
Tel: 01780 764019 (H)

MANAGEMENT COMMITTEE

R. Foxon (President), Vacancy (President Elect),
R. Annis (Imm. Past President), R. T. Green (Hon. Secretary),
J. A. Allen (Hon. Treasurer), M. Ross (RFU Representative),
M. Wilson (Chairman), H. Ginvert, P. Harding, R. Hickson,
P. Howard, D. Roberts, J. Thawley, J. Brindley (Co-opted),
N. Lacey (Co-opted Referees Society Representative),
C. Antcliffe, (Co-opted Women's Rugby Representative).

Minutes Secretary: S. Salmon

PAST PRESIDENTS

R. Annis, R. D. Brookhouse, D. Coe, J. D. Day, B. Elliott, J. Goddard,
K. Palfreyman, J. J. Pickup, I. M. Roberts, D. Swirles, J. R. Tate,
J. E. Tipper, D. Webb, A. Wells, M. J. Wilson, D. E. Woodford.

PRIVILEGED PERSONS

P. Bayley, R. D. Brookhouse, R. Broughton, J. D. Day, B. Elliott,
C. Elliott, N. Kilby, K. Palfreyman, J. J. Pickup, J. R. Tate, J. E. Tipper,
D. Webb, A. Wells, K. Whitehead, M. J. Wilson, D. E. Woodford.

VICE PRESIDENTS

K. Ball, P. Bayley, R. Foxon, A. McKim, R. A. Robinson,
J. Swift, K. Tompkins.

MEMBERS

All Officers, M. Ross, M. Wilson (Chairman), H. Ginvert, P. Harding, R. Hickson, P. Howard, D. Roberts, J. Thawley, J. Brindley (Co-opted), N. Lacey (Co-opted), C. Antcliffe (Co-opted), and incorporated clubs and club representatives of unincorporated clubs below:

Incorporated Clubs:

Belgrave RFC Ltd
Leicester FC Ltd
Leicester Forest RFC Ltd
Leicester Lions RFC Ltd
Lutterworth RFC Ltd
Hinckley RFC
Loughborough RFC
Market Bosworth RFC Ltd
Market Harborough RUFC (C)
Oadby Wyggestonian RFC
Oakham RFC
Stoneygate FC Ltd
Syston RFC Ltd

Unincorporated Clubs:

Anstey RFC
Ashby RFC
Aylestone Athletic RFC
Aylestone St James RFC (C)
Aylestonians RFC
Birstall RFC
Burbage RFC
Coalville RFC
Cosby RFC
De Montfort University RFC
Glen Parva Pirates RFC
Leicester Thursday RFC
Leicestershire Referees Society
Loughborough Students RFC
Melton Mowbray RFC
Old Newtonians RFC
Shepshed RFC
Sileby Town
South Leicester RFC
Stocken RFC
University of Leicester RFC
Vipers RFC (C)

Normal representative:

C. Broughton
J. Allen
M. Willcox
M. Wright
M. Ross
J. Skelton
D. Roberts
K. Coleman
A. Whitman*
A. Beevers
M. Wilson
S. Mounfield
D. Hackett*

Member:

D. Worrall
R. Tyler
R. Annis
R. Hickson
I. Manning*
A. Bonser*
K. Withers
P. Smith*
S. Roughley*
A. Statham
C. Wade
R. Angel
N. Lacey
K. Palfreyman
B. Hesford*
K. Craig-West
J. Ryan
P. Lewin
A. Cocks*
A. Smith
I. Read
K. Wright

*Denotes New Member 2009/2010

(C) Denotes Community Amateur Sports Club status

TEAM MANAGERS and ADMINISTRATORS

Chair of Playing: Vacancy

Tel:

e mail:

Leicestershire: Vacancy

Team Manager: Vacancy

Tel:

e-mail:

Match Secretary: D. Roberts

6 Manor House Drive, Wysall, Nottinghamshire, NG12 5QN

Tel: 01509 881068 (H), 07985 727102 (M)

e-mail: patdavidroberts@tiscali.co.uk

Chairman of Selectors: Vacancy

Tel: (H)

e mail:

Head Coach:

Tel:

e-mail:

Assistant Coach:

Tel:

e-mail:

Kit Manager:

Tel:

e-mail:

Under 20's:

Chairman of Sub Committee: K. Palfreyman

79 Eastway Road, Wigston, Leicester, LE18 1NJ

Tel: 0116 2881311 (H)

e-mail: kpalfreyman@btinternet.com

Sub Committee Secretary: H. Ginvert

5 The Paddock, Markfield, Leicestershire, LE67 9RR

Tel: 01530 242761 (H), 07785 724989 (M)

e-mail: henri.ginvert@btinternet.com

Assistant Secretary: D. Bonser

Tel: 0116 2213339 (H), 07841 584206 (M)

e-mail: daveb@ptp.co.uk

Team Manager: D. Bonser

Tel: 0116 2213339 (H), 07841 584206 (M)

e-mail: daveb@ptp.co.uk

Head Coach: J. Gavin

Assistant Coaches: R. Bragg, L. St. John

Kit Manager: S. Chaperon

Tel: 0116 2478454

e-mail: chaperon1@aol.com

TEAM SELECTORS / SUB COMMITTEE MEMBERS

LEICESTERSHIRE:

Vacancy (Chairman), A. Watson (Team Manager),
D. Roberts (Match Secretary), R. Tebbutt, R. Nockles (Coaches),
Vacancy (Kit Manager), R. Dignum, A. Johnson,
A. Wells, J. Brindley (Selectors). N.B. All to be confirmed once a
Chairman/Director of Playing have been appointed.

Under 20's:

K. Palfreyman (Chairman), Vacancy (Chair of Playing),
Vacancy (Team Manager), H. Ginvert (Secretary),
D. Bonser (Asst. Secretary), Vacancies (Coaches), S. Chaperon.

SCHOOL OF RUGBY

Manager: R. Jackson

E mail: richardjackson@leicestershireschoolofrugby.org

Under 13's/14's/15's Head Coach: Clive Elliott

Tel: 07740 205928 (M)

E mail: cliveelliott@leicestershireschoolofrugby.org

Under 16's Team Manager: B. Bercis

Tel: 07798 500244 (M) 02476 554402 (B)

E mail: bobbercis@dpwm.co.uk

Under 16's Head Coach: M. Birr

Tel: 07969460504 (M)

e-mail: marchbirr@aol.com

Assistant Coaches:

E. Murgatroyd, C. Marshall, Schools Coach TBC

Under 17's/18's Team Manager: E. Murgatroyd
e-mail: emmamurgatroyd@yahoo.co.uk

Under 17's/18's Head Coach: S. Medwell
e-mail: simon@medwells.com

Assistant Coaches: D. Doig, C. Elliott, J. Cure, P. Wilkinson

MIDLANDS SELECTORS
Leicestershire Representatives

Under 16 Age Group: Laurence Fenton
Tel: 07715 174993 (M)

Under 18 Age Group: Rob Harding
Tel: 07711180344 (M)

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SUB COMMITTEES

Finance, Marketing & Promotion:

J. A. Allen (Chairman), M. Wilson, P. Harding, R. T. Green.

Governance & Administration:

M. Wilson (Chairman), R. T. Green, J. Allen, M. Ross, R. Foxon.

Competitions:

Vacancy (Chairman), H. Ginvert (Leicestershire Leagues Secretary),
L. Fenton (Colts League Secretary), D. Bonser.

Discipline:

P Howard (Chairman), R. Saunders (Secretary),
R. Foxon (Vice Chairman), R Green, B. Hesford, S. Rice, L. Vernon,
P. Smith (Schools Rep), J. Hill (Referees observer)

Facilities:

M. Wilson (Chairman), R. Hickson (Facilities Co-ordinator).

CB Rugby Development Partnership:

P. Harding (Chair), L. Fenton (Secretary), H. Ginvert (Under 20's),
L. Vernon (Youth), P. Smith (Schools), J. Button (Schools),
R. Marelli (Students), M. Wilson (RDO Monitoring Group),
J. Studley (RDO), C. Elliott (Coaching),
P. Brotherhood (Women's Rugby), M. Hunt (Leicestershire Society
of Rugby Union Referees), J. Abraham (Safeguarding)

Youth Sub-Committee:

L. Vernon (Chairman & CB Youth Disciplinary Secretary),
Vacancy (Secretary), J. Abraham (Safeguarding), J. O'Connor
(Safeguarding), G. Gay (Schools Competitions), P. Smith (CB
Schools Disciplinary Secretary), J. O'Connor (Welfare Manager),
J. Studley (RDO), D. Marsden, M. Eames (Competitions
Secretaries), G. Kilbourne, D. Marsden (Registration Officers)

Coaching Sub-Committee:

C. Elliott (Chairman), J. Studley (RDO) M. Birr, D. Stanley

Womens and Girls Sub-Committee:

D. Hardwick (Chairman), K. Stevenson (Secretary),
P. Brotherhood (Press & Publicity)

RDO Project Monitoring Group:

M. Wilson (Chairman), J. Allen, J. Brindley, P. Harding,
J. Mapp (RRDM), J. Studley (RDO).

Academy Liaison Committee:

P. Harding (Chairman),

Representation:

Staffordshire, NLD, Eastern Counties, Leicestershire.
RFU Council representative (1) CBRDP Chairmen,
School of Rugby Managers,
Regional Rugby Development Manager,
RFU Coach Development Officer,
ERA Manager, ERFUSU representative (1)

**LEICESTERSHIRE SCHOOLS RUGBY FOOTBALL
UNION COMMITTEE**

M. Harrison (President), J. Thawley (Chairman & Treasurer),
P. Smith (Secretary & CSRUDS), B. Welford (ERFSU Representative),
I. Sharp (Midlands Under 16 Representative),
G. Gay (Competitions Secretary),
J. Button (CBRDP Representative),
J. Studley (RDO & Committee Minutes Secretary)

CONTACT DETAILS

Minutes Secretary: Mrs. S. SALMON

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Catastrophic Injuries Welfare Officer: P HARDING

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Competitions Sub-Committee Chairman: VACANCY

Tel:

E mail:

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CB School of Rugby Manager: R. JACKSON
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LEICESTERSHIRE SCHOOLS UNION

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Schools Rugby Union Chairman: J. THAWLEY

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As above

Schools Rugby Union Discipline Secretary: P. SMITH

As above

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Coach Development Officer: N. SCOTT

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Regional Rugby Development Manager: J. MAPP

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Tel : 01509 226119 (O), 07740 565063 (M)

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WOMENS & GIRLS RUGBY

RFUW Midlands Womens Rugby Development Manager:

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RFUW Womens & Girls Club Coach Officer : L-J. ADAMS

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Womens & Girls Sub-Committee Chairman: D. HARDWICK

E mail: dulciehardwick@hotmail.com

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MIDLANDS LEAGUES ORGANISING COMMITTEE

Midlands Leagues Organising Committee

Paul Kaminski – Chairman

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Leicestershire Rep

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Ray Roberts

Warwickshire Rep

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Ex-Officio Members

Bob Taylor – Past President RFU

82 Bridgewater Drive, Northampton. NN3 3AG

East Midlands

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Geoff Payne – Former RFU Council

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Warwickshire

Tel: 01926 332840 (H) 01926 812195 (B)

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Nicola Russell – RFU Rugby Registrar

The RFU Rugby Registrar, PO Box 183, Leicester. LE3 8BZ

Tel: 0116 233 2200 or 2205 (B)

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MIDLANDS LEAGUES SECRETARIES

Keith Shurville National 3 Midlands

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Henri Ginvert Midlands 1 East

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Phil Osborne Midlands 2 East (S)

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Steve Allford Midlands 3 East (N)

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Kevan Curtis Midlands 3 East (S)

21 Potton Road, St. Neots, Huntingdon, Cambs. PE19 2NP

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Tim Bembridge Midlands 4 East (N)

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Chris Rowan Midlands 4 East (S)

17 Blethan Drive, Huntingdon, Cambridgeshire. PE29 6GN

Midlands 5 East (S)

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Phil Gordon Midlands 5 East (N)

Beggars Behind, Main Street, Morton, Nottinghamshire. NG25 0UT

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Reserve League Secretaries

David Murphy Ex Midlands 6 East (NE)

League Secretary (NLD)

The Old Carpenters Arms, 32 High Street,
Little Bytham, Grantham, Lincolnshire. NG33 4QX

Tel: 01780 410692 (H) 07879 425058 (M)

email: davhumurphy@tiscali.co.uk

DISCIPLINE

Discipline Chairman:- Peter Howard

Discipline Secretary:- Roy Saunders

The Discipline Sub Committee meets on a regular basis to deal with all LRU Disciplinary matters. Meetings are generally held in the Leicester Suite at the Leicester Stage Hotel, Welford Road, Wigston, Leicester, LE18 1JW. Telephone number is 0116 2886161.

Meetings are convened on Thursday evenings starting at 6.30 pm.

Dates for the coming season are:-

17th September 2009

22nd October 2009

19th November 2009

17th December 2009

21st January 2010

18th February 2010

18th March 2010

22nd April 2010

20th May 2010

Dependant on case load additional dates may be added as required.

CLUB DISCIPLINARY RULES

Guide

It is important to use this guide in conjunction with the RFU Disciplinary Regulations which can be found in the RFU Handbook, published each year. It

is suggested that a copy of the RFU Disciplinary Regulations is made available at every Club Disciplinary Hearing. This guide is not exhaustive and Clubs, when putting together their own "Club Rules", should adapt as necessary.

The Guide is broken down into separate areas, highlighting the scope of activity a Club Disciplinary Panel may find they have to address. The following should be considered:

Club Rules

- Jurisdiction – ensure that the Club Rules include a paragraph/ statement which allows it to take action against members for offences, both rugby related (on-field) and off-field matters. *Ensure the Rules state the limit of jurisdiction.*
- Suspension – ensure the Club Rules allow a Club to suspend a member until pending disciplinary proceedings are complete.
- Ensure member understands that Club is accountable to Constituent Body, who has powers to usurp the authority of the Club and review the case.

Club Disciplinary Committee

- Panel – consist of 3 people (Chairman and 2 others) but can be varied, dependent on the circumstances.
- Child Welfare matters – include a lady on the Panel if possible.
- Use expertise within the Club. Many have solicitors/lawyers/ magistrates who will understand the process – make use of them.

Matters for a Disciplinary Committee

- On-field cases. In all probability this will be a sending off and RFU Disciplinary Regulations require a Club to hold their own hearing prior to appearing before the CB. *RFU Disc. Reg. 8 and Appendix 2 in relation to case management and sanctions.*
- Off-field cases including actions prejudiced to the interests of the Union or the Game. RFU Rule 5.12.

- U18 discipline. *RFU Disc. Reg. Appendix 3.*

Case Management

- Ensure process is "Inquisitorial". This means that the hearing is conducted in an informal manner and is aimed at arriving at the right decision.
- Ensure person appearing understands why he/she is there and if possible produce a charge sheet.
- Circulate paperwork to interested parties prior to hearing.
- Keep record and publish decision.

Hearing

- Follow procedure laid down in RFU Disc. Regs. – *Appendix 4 – Flow Chart for Disciplinary Hearings. In this regard, Clubs may find it beneficial to download the document and use as a template, adapting where necessary.*
- Overriding consideration: *That the conduct of disciplinary procedures is fair and just. Observe the rules of natural justice.*
- Standard of proof. *Test is the "balance of probabilities".*
- *Make member's right of, and procedure on, appeal clear to them, as well as responsibilities for costs.*

General Do's and Don'ts

Do's

Do keep a written record of the hearing, including all attendees, the charge and plea, the evidence considered, the factual determination, and the reasoning for the decision.

Do have the recommended sanction table available for consultation at the hearing. This can be found in the Appendices to the Discipline Regulations in the handbook. If proposed sanction is outside these

guidelines, seek advice from RFU or CB Discipline Secretary.

Do draw up a charge sheet in advance of the hearing and circulate to all interested parties, ensuring enough time is given to the subject of the hearing to consider their position, prepare a defence and call witnesses.

Don'ts

Don't wait until the CB/RFU contact the Club to convene a hearing. This does not help the subject.

Don't allow Panel members to be part of the charging drafting process – this gives the subject the impression that the proceeding is a *fait accompli*.

Proof

Welfare and Safeguarding

The following course will be organised for all clubs
who request it

Safeguarding and Protecting Young People

Three hour course
Evenings or Weekends
Location of your choosing
Trained RFU Tutors

For any member of staff or volunteer who is working with or has responsibility for children and young people (players under the age of 18 years) within rugby, from club to international level.

Outcomes of the Course

Identifying best practice within rugby
Identifying signs and indicators of possible abuse and poor practice
Stating action to take if there is a concern or disclosure
Knowing where to find support within the RFU
Recognising role in safeguarding and protecting young people
within rugby

Cost – £15.00 per person

Participant Receives

Workshop resources
Certificate of Attendance

Contact

Safeguarding Course Co-ordinator J. ABRAHAM

Tel: 01455 234584 (H)

E mail: nigel@njwa.freemove.co.uk

Catastrophic (Reportable) Injuries

Clubs are reminded that all Catastrophic (Reportable) Injuries as defined by the Rugby Football Union must be reported immediately after they have been confirmed to:

- i) The RFU Injured Player Welfare Officer - Dave Phillips - Tel: 07894 489716, e mail: davephillips@rfu.com

AND

- ii) The LRU Catastrophic Injuries Welfare Officer, Pauline Harding - Tel: 07525 666114 (M), e mail: pauline.harding@ntlworld.com.

Catastrophic Injuries are defined on page 159 of the RFU Handbook as: an injury which results in the player being admitted to a hospital (this does not include those that attend an Accident or Emergency Department and are allowed home from there) or deaths which occur during or within 6 hours of a game finishing.

Clubs are asked to remind their players that additional injury disability insurance can be arranged through Marsh Sport and other insurance companies.

CODES OF CONDUCT

The following Codes of Conduct should be followed by all persons taking part or watching Rugby Football Union matches involving Leicestershire Clubs:

5. THE GOOD COACH'S CODE

Young people come into Rugby Union for a variety of reasons; it is the duty of the coach to recognise this and stimulate continued participation. Coaches have a responsibility to ensure that all youngsters are given the opportunity to fulfil their aspirations in a caring environment where the emphasis is on fun, enjoyment and skill development.

In Rugby Union coaches should:

- * Recognise the importance of fun and enjoyment when coaching young players.
- * Understand that most learning is achieved through doing.
- * Appreciate the needs of the players before the needs of the sport.
- * Be a positive role model – think what this implies.
- * Keep winning and losing in perspective - encourage young players to behave with dignity in all circumstances.
- * Respect all referees and the decisions they make (remember it could be you refereeing next week) and ensure that the players recognise that they must do the same.
- * Provide positive verbal feedback in a constructive and encouraging manner, to all young players both during coaching sessions and games.

In Rugby Union coaches of young players must:

- * Provide experiences that are matched to the young players' age and ability, as well as their physical and mental development.
- * Ensure all youngsters are coached in a safe environment, with adequate first aid readily to hand.
- * Avoid the overplaying of the best players by using a squad system, which gives everybody a satisfactory amount of playing time.
- * Never allow a player to train or play when injured.
- * Ensure good supervision of young players, both on and off the field
- * Recognise that young players should never be exposed to extremes of heat, cold, or unacceptable risk of injury.
- * Develop an awareness of nutrition as part of an overall education in lifestyle management.
- * Recognise that it is illegal for young players under 18 to drink alcohol.
- * Ensure that their knowledge and coaching strategies are up to date and in line with RFU philosophy.
- * Be aware of, and abide by, the RFU recommended procedures for taking young people on residential tours at home and abroad.
- * Be aware of, and abide by, the policies and procedures outlined in the RFU child protection guidance booklet.

Remember:

- * Coaches working with young players up to the age of 12 must follow the guidelines laid down by the RFU continuum.
- * Coaches working with young players' age 13+ must be aware of the under 19 and under 15 Law variations, including those that apply to cross border matches.

THE GOOD PARENT'S CODE

In Rugby Union we acknowledge that parents are an integral part of the partnership, which ensures that young players enjoy their involvement in the sport and experience an environment in which they can flourish.

In Rugby Union parents are encouraged to:

- * Be familiar with the coaching and training programme in order that they can ensure that their child is fully involved and the coaches are aware of their availability.
- * Be familiar with the teaching and coaching methods used by observing the sessions in which your child participates.
- * Be aware that the club has a duty of care and therefore, where appropriate, assist coaches with the supervision of the young players, particularly where numbers are large and there is a need to transport youngsters to away games.
- * Be involved with club activities and share your expertise.
- * Share concerns, if you have them, with club officials.
- * Be familiar with the Good Coach's Code. In particular:
 - * Coaches should recognise the importance of fun and enjoyment when coaching young players.
 - * Coaches should keep winning and losing in perspective, encouraging young players to behave with dignity in all circumstances.
 - * It is important that parents support coaches in instilling these virtues.

In Rugby Union parents should:

- * Remember that young people play rugby for their own enjoyment not that of their parents.
- * Encourage young people to play - do not force them.

- * Focus on the young players' efforts rather than winning or losing.
- * Be realistic about the young players' ability; do not push them towards a level that they are not capable of achieving.
- * Provide positive verbal feedback both in training and during the game. Remember that persistent, negative messages will adversely affect the players' and referee's performance and attitude.
- * Always support the rugby club in their efforts to eradicate loud, coarse and abusive behaviour from the game.
- * Remember young people learn much by example.
- * Always show appreciation of good play by all young players both from your own club and the opposition.
- * Respect decisions made by the match officials and encourage the young players to do likewise

THE GOOD PLAYER'S CODE

Young players should recognise that we are working to provide a safe and enjoyable game in which they can develop both as a player and as an individual.

In Rugby Union young players are encouraged to:

- * Recognise and appreciate the efforts made by coaches, parents, match officials and administrators in providing them with the opportunity to play the game and enjoy the rugby environment.
- * Understand the values of loyalty and commitment to adults and team mates.
- * Recognise that every young player has a right to expect their involvement in rugby to be safe and free from all types of abuse.
- * Understand that if an individual or group of young players feel that they are not being treated in a manner that is acceptable, then they have a right to tell an adult either at the rugby club or outside of the game.

In Rugby Union, as a young player, you should:

- * Play because you want to do so, not to please coaches or parents.
- * Remember skill development, fun and enjoyment are the most important parts of the game.
- * Be attentive at all training/coaching sessions.
- * Work equally hard for yourself and your team and both will then benefit.
- * Recognise good play by ALL players on your team and by your opponents.
- * Be a good sportsman - win or lose.
- * Play to the laws of the game and accept, without question, all the referee's decisions.
- * Control your emotions. Verbal or physical abuse of teammates, opponents, or match officials is not acceptable.
- * Treat all players, as you would like to be treated. Do not interfere with, bully or take unfair advantage of any player.

THE GOOD SPECTATOR'S CODE

Young rugby players are impressionable and their behaviour will often reflect that of adults around them. In Rugby Union we welcome spectators on our touchlines who embrace the ethos of the game as one of fun, enjoyment and skill development.

In Rugby Union spectators are encouraged to:

- * Act as positive role models to all young players.
- * Be familiar with, and abide by, the RFU child protection guidance in relation to verbal and emotional abuse.
- * Respect their rugby club's policy with regard to spectator behaviour.

In Rugby Union spectators should:

- * Remember children play sport for their enjoyment not yours.
- * Acknowledge good individual and team performance from all youngsters irrespective of which team they play for.
- * Respect match official's decisions. Remember that they are volunteers providing an opportunity for youngsters to play rugby.
- * Never verbally abuse young players, match officials, fellow spectators or coaches. Such behaviour can create a negative environment for young players and their behaviour will often reflect this.
- * Acknowledge effort and good performance rather than the "win at all costs" ethic.
- * Verbally encourage all youngsters in a positive way. If you do want to shout make sure it is 'for', not 'at', the players.
- * Condemn bad language, rude behaviour and violence.
- * Encourage all youngsters irrespective of their ability - never ridicule any individual player, regardless of the team they play for.

5. THE GOOD MATCH OFFICIAL'S CODE

Match officials are an integral part of the development of young players. They have a responsibility to ensure that games are managed in such a way as to ensure both the safety and enjoyment of all players. Equally, match officials should gain respect from players, coaches and spectators through the quality of their officiating.

In Rugby Union match officials should:

- * Recognise the importance of fun and enjoyment when officiating young players.

- * Provide positive verbal feedback in a constructive and encouraging manner during games.
- * Emphasise the spirit of the game.
- * Appreciate the needs of the young players before the needs of the sport.
- * Understand the physical, social and psychological development of young players.
- * Be a positive role model. You set an example and, as such, comments you receive should be positive and supportive.
- * Look to self-improvement, e.g. Participation in Mini/Midi or National 15-a-side courses.

In Rugby Union match officials must:

- * Recognise that the safety of young players is paramount.
- * Explain decisions - all young players are still learning.
- * Always penalise foul play.
- * Play advantage whenever possible in order to let the game flow.
- * Show empathy for the age and ability of young players.
- * Be consistent and objective.
- * Ensure that verbal abuse from players, coaches or spectators is not tolerated and is dealt with by club officials immediately.
- * Be aware of, and abide by, the RFU Child Protection Guidance policies and procedures.

Remember:

- * Officials working with young players up to the age of 12 must officiate to the rules laid down in the RFU continuum and must keep themselves updated on rules changes.
- * Officials working with young players age 13+ must officiate according to the under 19 and Under 15 Law variations and keep themselves updated on relevant changes

FIXTURES 2009/2010

FIXTURES 2009/2010 - For up to date details of Fixtures etc. please refer to the Leicestershire Diary compiled and updated by Malcolm Eames on the Leicestershire Rugby Union website: www.leicsru.net

LEICESTERSHIRE SENIORS

1st May 2010	Leicestershire v Essex	
	TBA	3.00 pm
8th May 2010	Leicestershire v Oxfordshire	
	TBA	3.00 pm
15th May 2010	East Midlands v Leicestershire	
	TBA	3.00 pm

LEICESTERSHIRE Senior Women

15th November 2009	TBA
14th March 2010	TBA

LEICESTERSHIRE Under 20's

27th January 2010	Warwickshire v Leicestershire	
	Broadstreet RFC	7.30 pm
17th February 2010	Leicestershire v Cambridge University	
	TBA	7.30 pm
24th February 2010	Leicestershire v East Midlands	
	TBA	7.30 pm

LEICESTERSHIRE Under 18's/16's - see website

LEICESTERSHIRE Under 15's / 18's Girls

8th November 2009	TBA
6th December 2009	Midlands East Counties Tournament
	Paviors RFC/Newark RFC

MARSH & Co COUNTY CUP

First Round – 25th October 2009

Second Round – 22nd November 2009

Third Round – 7th February 2010

Semi Final – 28th February 2010

Final – TBC

COUNTY BOWL

Dates to be confirmed

Quarter Finals

Semi Finals

County Bowl Final

COUNTY SHIELD

Dates to be confirmed

First Round

Quarter Finals

Semi Finals

County Shield Final

COUNTY COLTS CUP

16th January 2010 First Round

6th February 2010 Second Round

27th February 2010 Semi Final

28th April 2010 Final

Leicester Tigers FC - TBC

VETERANS CUP

3rd October 2010 First Round

24th October 2010 Second Round

21st November 2010 Semi Finals

19th December 2010 Final

SECOND TEAM CUP

6th February 2010	First Round
27th February 2010	Second Round
13th March 2010	Semi Finals
24th March 2010	Final (Floodlit)

SPRING CUP

Dates to be confirmed

TBA	First Round
TBA	Semi Finals
Sunday, 25th April 2010	Final
Stoneygate FC/Aylestone St. James RFC	

RFUW COUNTY PROGRAMME

for details see website

JUNIOR KNOCK-OUT TOURNAMENTS & MINI FESTIVAL

	U 13	U14	U15	U16	U17
Round 1	18th Oct;	4th Oct	25th Oct	27th Sep	24th Jan
Round 2	29th Nov	15th Nov	13th Dec	8th Nov	7th Feb
Semi Finals	7th Feb	14th Feb	7th Feb	14th Feb	14th Feb
Finals	21st Mar	21st Mar	21st Mar	21st Mar	TBA

RUGBY MINI FESTIVAL 25th April 2010 TBA

MINI TAG FESTIVAL 18th April 2010 TBA

THE LRU FESTIVAL OF RUGBY

will be held on Sunday, 25th April 2010
at Stoneygate FC/Aylestone St. James RFC

COACHING COURSES 2009/10

LRU Coaching Society

Most coaching courses are organised regionally and details can be found under coaching at the East Midlands Rugby Union website - www.emru.co.uk or from Clive Elliott, Leicestershire Coaching Sub-Committee Chairman or Jenna Studley, Rugby Development Officer.

Courses already organised are as follows:

RUGBY READY

Date	Venue
Wednesday, 21st October 2009	Vipers RFC
Wednesday, 6th January 2010	System RFC
Wednesday, 3rd March 2010	Melton Mowbray RFC
Wednesday, 28th April 2010	Leicester Forest RFC

TAG

Date	Venue
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LEVEL 1- Cost £100.00 inclusive of VAT

Date	Venue
11th, 15th and 29th November 2009 Application Deadline: 11th October 2009	Loughborough University
13th, 17th and 31st January 2010 Application Deadline: 13th December 2009	Loughborough University
10th, 14th, and 28th March 2010 Application Deadline: 10th February 2010	Loughborough University
5th 9th and 23rd May 2010 Application Deadline: 4th April 2010	Loughborough University

Level 2 - Cost £176.25 inclusive of VAT

Date

Part One: 3rd and 4th October 2009

Part Two: 17th & 18th October 2009

Application Deadline: 3rd September 2009

Venue

Loughborough University

Part One: 3rd & 4th October 2009

Part Two: 1st & 22nd November 2009

Application Deadline: 3rd September 2009

Wellingborough School

Part One: 24th & 25th October 2009

Part Two: 8th & 15th November 2009

Application Deadline: 24th September 2009

Cedars School,

Leighton Buzzard

Part One: 20th & 21st February 2010

Part Two: 20th & 21st March 2010

Application Deadline: 20th January 2010

Tuxford School, Newark

Part One: 10th and 11th April 2010

Part Two: 15th and 16th May 2010

Application Deadline: 10th March 2010

Loughborough University

Part One: 15th and 16th May 2010

Part Two: 5th and 6th June 2010

Application Deadline: 15th April 2010

Wellingborough School

CPD EVENTS

Leicestershire cluster (Seniors only)

Date

27 September 2009

Loughborough University

Course

CPD Day - Adult courses

East Leicestershire cluster

North West Leicestershire cluster

David Stanley - david.stanley@dsl.pipex.com

Date	Course
Wednesday, 23rd September 2009 Ashby RFC	Mini - Ruck & Maul
Wednesday, 7th October 2009 Coalville RFC	Youth - Ruck & Maul
Wednesday, 28th October 2009 Market Bosworth RFC	Youth - Lineout
Wednesday, 11th November 2009 Leicester Forest RFC	Mini - Lineout
Wednesday, 25th November 2009 Ashby RFC	Mini- The Kicking Game
Wednesday, 9th December 2009 Attack Coalville RFC	Youth - Continuity in
Wednesday, 20th January 2010 Game Market Bosworth RFC	Youth - The Kicking
Wednesday, 10th February 2010 Leicester Forest RFC	Youth - Defence
Wednesday, 24th February 2010 Ashby RFC	Mini - Goal Setting
Wednesday, 10th March 2010 Ashby RFC	Youth - Goal Setting

South West Leicestershire cluster

Mark Birr - marcbirr@memsolutions.co.uk

Date

May 2009

Hinckley RFC

Sunday 7th June 2009

Leicester Lions RFC

Course

Mini - Continuity in Attack

Youth - Lineout

For more details or to book a place on a course contact:

Helen Bridgeman,

Coaching Course Administrator,

Midlands Coaching Centre,

The Rugby House,
Wellingborough School,
Irthlingborough Road,

Wellingborough,
NN8 2BX

Tel: 01933 222218

Fax: 01933 271618

Email: midlands.coaching@emru.co.uk

Cheques to be made payable to:

RUGBY FOOTBALL DEVELOPMENT LTD

CUP COMPETITION WINNERS 2008/09

Marsh & Co County Cup

South Leicester RFC

Runner up - Hinckley RFC

County Bowl

Melton Mowbray RFC

Runner up - Loughborough RFC

County Shield

Not completed

Veterans Cup

South Leicester RFC,

Runner up - Aylestone St. James RFC

Second XV Cup

Leicester Lions RFC,

Runner up - South Leicester RFC

President's Spring Cup

Burbage RFC

Runner up - Cosby RFC

Colt's County Cup

Syston RFC

Runner up - Melton Mowbray RFC

**RULES OF
LEICESTERSHIRE RUGBY UNION LIMITED**
Registered under the Industrial & Provident
Societies Act 1965

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SECTION I - NAME, OBJECT AND POWERS

1. Name

The Society shall be called the "Leicestershire Rugby Union Limited.

2. Definitions

Except where the context otherwise permits or requires, the word and expressions listed in the Schedule of Definitions set out in Rule 33 shall bear the meanings given to them therein.

3. Objects

The objects of the Constituent Body shall be:

- 3.1 To administer the Game in the Counties of Leicestershire and Rutland (as recognised prior to the reorganisation of Local Government in 1971) ("the County") on behalf of the Union.
- 3.2 To promote, encourage and extend the Game throughout the County including (but not limited to) the coaching thereof, its development

in Schools and at all youth levels and the recruitment, administration and training of referees.

- 3.3 To ensure that the Game is played in accordance with the Laws of the Game and is administered in accordance with IRB Regulations and the Rules of the Union.
- 3.4 To arrange and undertake representative and other matches as the Committee may decide.

4. Powers of the Constituent Body

To further its objects the Constituent Body shall have the power to do all such things as are incidental or conducive to the objects of the Constituent Body including (but not limited to) all or any of the following:

- 4.1 Either directly or indirectly to employ, invest and deal with the assets and funds of the Constituent Body for the objects of the Constituent Body in such manner as shall be considered by the Committee to the expedient, and to do all such other acts and things and carry on all such other activities (including (but not limited to) leasing, subleasing, releasing, renting, acquiring, altering, erecting, holding, selling, improving, developing, repairing, hiring, lending with or without security or otherwise dealing with real and personal property or any kind) as shall be considered by the Committee to be necessary or expedient for the purposes of the Constituent Body or the advancement of its interests.
- 4.2 To raise or borrow money for the purposes of or in connection with activities of the Constituent Body or any of them as the Committee thinks fit in accordance with the following provisions:
 - 4.2.1 Any sums raised or borrowed may be on mortgage, charge, bonds or debentures of all or any of the funds or property of the Constituent Body whether or not including any floating charge of the whole or part of the undertaking property and assets of the Constituent Body both present and future.
 - 4.2.2 At the time of any borrowing the sum of the amount then remaining undischarged of monies borrowed and of the

amount of the proposed borrowing shall not exceed 100,000 pounds or such sum as the Members in General Meeting may from time to time determine.

- 4.2.3 The rate of interest payable at the time of terms of borrowing are agreed on any money borrowed shall not exceed the rate of interest which in the opinion of the Committee represents the market rate of interest for borrowing of similar amount and on similar terms prevailing at that time except that in the case of a mortgage loan the Committee may delegate the determination of the interest rate within specified limits to an Officer, Committee Member or Sub-Committee.
- 4.2.4 The Committee may determine from time to time (subject to Rules 4.2.1, 4.2.2 and 4.2.3) the terms and conditions upon which money is raised or borrowed or security is issued and may vary such terms and conditions.
- 4.2.5 No person lending money to the Constituent Body shall be concerned to see or enquire whether either of the limits imposed by Rule 4.2.2. or Rule 4.2.3 is exceeded at the time of the borrowing or issue and if either or both of such limits were to be exceeded no borrowing incurred in excess of such limits shall be invalid unless such person had received express notice to this effect at the time of borrowing.
- 4.3 To give any security or securities whether by way of mortgage or otherwise for the performance of any contracts or any debts, liabilities or obligations of the Constituent Body or any of its subsidiaries or other persons or corporations in whose business or undertaking the Constituent Body is interested, or to whom or in respect of whom the Constituent Body has given any personal covenant, guarantee or indemnity, whether directly or indirectly and collaterally or further to secure any obligation of whatever nature of the Constituent Body by a trust deed or other assurance.
- 4.4 To accept and grant sponsorship and franchises and make such arrangements in connection therewith as the Committee shall think fit.
- 4.5 To apply for and hold any licences, consents, certificates, permissions

and approvals that may be required for or in connection with the activities of the Constituent Body and (among other things) to provide catering and such other facilities as the Committee shall consider desirable.

- 4.6 To invite, receive and made donations for or otherwise promote or assist in the development or continuance of facilities for, or the prestige of, the Game or any other sport or recreation.
- 4.7 To assist clubs in the playing of the Game and in the provision of playing facilities including (among other things) playing fields and sports accommodation.
- 4.8 To support (whether by direct subscription, the giving of guarantees or otherwise) any charitable, benevolent or educational fund, institution or organisation, or any event or purpose of a public or general nature, the support or which will or may in the opinion of the Committee, directly or indirectly benefit, or is calculated so to benefit, the Constituent Body or its activities or its employees, ex-employees, players, former players or their dependants.
- 4.9 To promote, arrange and organise leagues, competitions and tournaments for and between clubs. To engage such officials and employees upon such terms and at such remuneration as the Committee may deem appropriate, and to dismiss or retire any of them as may be necessary.
- 4.10 To provide pensions, insurance's and other benefits to employees or to ex-employees of Constituent Body or the dependants and relatives or any such persons and to establish and maintain or concur in establishing and maintaining trusts, funds, schemes or other arrangements (whether contributory or non-contributory) with a view to providing such benefits including (but not limited to) retirement benefits and/or life assurance scheme.
- 4.11 To maintain bank accounts in credit or overdrawn on such terms as the Committee shall think fit including the giving of guarantees and indemnities in respect of direct debits and other money

transmission or collection system whether pursuant to Rule 15.5 or otherwise.

4.12 To pass such resolutions, regulations and instructions which shall be binding on all Members as are considered necessary for the better management, organisation, administration and regulation of the Constituent Body.

4.13 To settle, conduct, enforce or resist either in a court of law or by arbitration any suit, debt, liability or claim by or against the Constituent Body.

SECTION 2 - MEMBERSHIP

5. Members

5.1 The Members of the Constituent Body shall be the corporate bodies and individual persons whose names are for the time being entered in the Register of Members and in the case of individual persons who are nominees of unincorporated bodies the name of the unincorporated body whose nominee the Member is shall be entered against the name of the Member concerned.

5.2 All Members of the Committee excluding those members co-opted under Rule 11.2 shall be Members for such period as they are Committee Members.

5.3 Subject to Rule 5.2 the admission of Members shall be under the control of the Committee which shall from time to time determine the criteria and conditions applicable for the approval of membership.

5.4 The Committee shall have power to admit to membership of the Constituent Body:-

5.4.1. A Club which is incorporated.

5.4.2. The secretary (or subject to the approval of the Committee any other officer or official) as its nominee of a Club which is unincorporated.

- 5.5 Any association of persons of which the principal object is the playing of the Game and which desires to apply to be a Member or if unincorporated nominate a person to be a Member shall be proposed and seconded by two Clubs. Applications for membership may be submitted at any time.
- 5.6 Each Club which is in membership with the Constituent Body at the date these Rules take effect pursuant to Rule 26 shall be admitted to membership in accordance with Rule 5.4 and must immediately send a copy of its rules if incorporated or if unincorporated confirm the name and address of its secretary for entry in the Register of Members as its nominee and thereafter every Club the secretary of which is a Member as its nominee must immediately following a change of its secretary notify the Honorary Secretary of the name and address of its new secretary or other nominated officer or official for the Register of Members to be amended accordingly.
- 5.7 A Member may withdraw from the Constituent Body at any time by giving to the Honorary Secretary written notice of the intention so to do provided that the Member shall remain liable for all monies then due and owing to the Constituent Body.
- 5.8 A Club shall be liable to suspension or termination of its membership or privileges as the Committee may determine if:-
- 5.8.1 It shall not have paid its annual subscription by 1st November each year.
- 5.8.2 It shall cease to satisfy the criteria and conditions for membership as determined by the Committee under rule 5.3.
- 5.8.3 It does not conform to any reasonable directive by the Committee as to its standards of play, administration or general behaviour.
- 5.9 A Member shall be liable to termination or suspension of membership or to other appropriate punishment by the Constituent Body for any infringement of these Rules, any Regulations or any Rules or Regulations of the Union, the Laws of the Game or the IRFB Regulations or any conduct prejudicial to the interests of the

Constituent Body or the Game, and the Constituent Body shall have power to discipline any Club whose nominee is a Member or any player, official, member or employee of a Club for any offence. The procedure for this exercise of this power shall be prescribed by the Committee and details thereof shall be kept by the Honorary Secretary and be available for inspection by the Members at all reasonable time.

5.10 A Member shall cease to be a Member:-

5.10.1 On resignation.

5.10.2 In the case of a corporate Member on ceasing to be corporate.

5.10.3 On termination of membership by the Committee.

5.10.4 On replacement as the nominee of a Club.

6. Share Capital

6.1 The capital of the Constituent Body shall consist of shares of the value of £1 each.

6.2 Every Member shall hold one share and no more in the capital of the Constituent Body. No person who is not a Member shall be issued with a share.

6.3 Each Member of the Constituent Body at the date these Rules take effect pursuant to Rule 26 who or which is eligible to be a Member or to appoint its secretary as its nominee under Rule 5.6 shall be allotted one share in the name of the Member or the name of the Nominee as the case may be.

6.4 Any Member or nominee of a Club admitted to membership after the date on which these Rules take effect pursuant to Rule 26 shall be allotted one share on admission.

6.5 In the case of every Club the share allotted to it or its nominee shall be paid up in full by applying one pound of the subscription next received from it after the date of admission to membership.

- 6.6 No share shall be held jointly, be withdrawable or subject to Rule 6.7 be transferable by any Member and no interest, dividend or bonus shall be payable on any share. Any Member transferring or attempting to transfer a share other than under the provisions of Rule 6.7 shall if the Committee so decides be deemed to have withdrawn from the Constituent Body as from the date of such transfer or attempted transfer.
- 6.7 Shares held by nominees of Clubs shall be transferable to succeeding nominees in such manner as the Committee may from time to time determine.
- 6.8 The share of a Member shall be forfeited to the Constituent Body when that Member for whatever reason ceases to be a Member and any amount then due to the Member in respect of such share shall thereupon become the property of the Constituent Body.
- 6.9 The Constituent Body shall not be required to issue a certificate to any Member in respect of the share allotted to that Member.

SECTION III – GENERAL MEETINGS

7. General Meetings

- 7.1 All General Meetings shall be held at such location within the geographical region of the Constituent Body as the Committee may determine and any such meeting other than an Annual General Meeting shall be called a Special General Meeting.
- 7.2 The Chairman of all such meetings shall be the President of the Constituent Body or if unavailable the Immediate Past President or if unavailable a Member of the Committee appointed at the Meeting concerned to take the Chair for that Meeting.
- 7.3 Every Member shall be entitled to attend and vote at any General Meeting and in the case of a corporate Member its representative to attend and vote on its behalf at any General Meeting shall be appointed under the hands of two members of its committee and its secretary. The procedure for the casting of votes shall be

determined by the Chairman of the Meeting.

- 7.4 The quorum at any General Meeting shall be 20 Members.
- 7.5 If within thirty minutes after the time appointed for a General Meeting a quorum is not present, the Meeting, if convened on the requisition of Members, shall be dissolved and in every other case it will stand adjourned to such other day and at such time and place, or be dissolved, as the Committee shall determine.
- 7.6 All resolutions shall be decided by a majority of votes recorded except where:-
- 7.6.1 These Rules provide for a special resolution which shall require a majority of at least two-thirds of the votes recorded or
- 7.6.2 A resolution is put to an Annual General Meeting as contemplated by rule 8.1.7.2 in which case the provisions of the Act as to voting shall apply.
- 7.7 A declaration by the Chairman of a General Meeting to the effect that a particular resolution has been passed or not or passed by a particular majority or not shall (subject to the Act) be final and binding on all Members.
- 7.8 A General Meeting shall not be invalidated by reason only of any Member accidentally failing to receive a notice thereof or any accompanying document relating thereto.
- 7.9 The procedure for conduct of General Meetings shall be prescribed by the Committee and details thereof shall be kept by the Honorary Secretary and be available for inspection by Members at all reasonable times.
- 7.10 Members who are nominees of Clubs shall have the right to appoint proxies to attend and vote on their behalf at any General Meeting.

8. Annual General Meetings

- 8.1 Not later than 31st July in every year a General Meeting shall be held (to be known as the Annual General Meeting) for the transaction of the following business:-
- 8.1.1 To consider and approve (with or without amendment) the minutes of the previous Annual General Meeting.
 - 8.1.2 To receive and approve a report from the Committee on the affairs of the Constituent Body since the previous Annual General Meeting.
 - 8.1.3 To elect the Officers for the ensuing year.
 - 8.1.4 To elect Vice-Presidents.
 - 8.1.5 To elect Members of the Committee for the ensuing year.
 - 8.1.6 Where necessary in law or where the members require:
 - 8.1.6.1. To appoint the Auditors for the ensuing year or
 - 8.1.6.2. To consider a resolution disapplying the provisions of the Act relating to the obligation to appoint Auditors.
 - 8.1.7 To consider as a special resolution any additions or alterations to these rules duly proposed in accordance with Rule 8.5.
 - 8.1.8 To consider any other motion or business duly proposed in accordance with Rule 8.5.
 - 8.1.9 To consider any other business of which due notice shall have been given.
 - 8.1.10 To hear any other relevant matter for the consideration of the Committee during the ensuing year, but on which no voting shall be allowed.
- 8.2 Notice of every Annual General Meeting stating the date, time and venue of such Meeting shall be sent to all Members so as to be received not less than two clear weeks prior to the date of the Meeting with the agenda of the business to be considered thereat.
- 8.3 The election of the Officers shall be subject to the following provisions:-
- 8.3.1 Any Member shall have the right to make nominations, with the written consent of a candidate, for election to any one or more of the offices named in or created under the provisions of Rule 12.1. Such nominations must be sent in writing so

as to reach the Honorary Secretary by 30th April. The Committee shall also have the right to make nominations for the election of Officers.

8.3.2 The election of each Officer shall be decided by a majority of votes recorded.

8.3.3 In the event of an equal number of votes being cast for two or more candidates for any office a further election for that office shall immediately be held between those candidates for whom the votes cast are equal in number. If there shall still be equality of votes the members of the retiring Committee present at the time shall decide who shall from those candidates receiving an equal number of votes in the second election be the holder of the office concerned for the ensuing year.

8.4 The election of Committee Members shall be subject to the following provisions:

8.4.1 Any Member shall have the right to make not more than one nomination, with the written consent of the candidate, for election as one of the Committee Members provided for in Rule 13.1.2. Such nominations must be sent in writing so as to reach the Honorary Secretary by 30th April. The Committee shall also have the right to make nominations for the election of Committee Members without restriction on the number of nominations.

8.4.2 The election of Committee Members shall be decided by a majority of votes recorded.

8.4.3 In the event of an equal number of votes being cast for two or more candidates for the last seat or seats on the Committee a further election shall immediately be held for the last seat or seats between those candidates for whom the votes cast for such seat or seats are equal in number. If there shall still be equality of votes the members of the retiring Committee present at the time shall decide who shall from those candidates receiving an equal number of votes in the second election be the holders of the last seat or seats on the

Committee for the ensuing year.

8.5 Proposals for additions or alterations to the Rules or for any other motion to be submitted to an Annual General Meeting shall be subject to the following provisions:

8.5.1 Any proposal shall be submitted in writing to the Honorary Secretary by 30th April duly proposed by one Member and seconded by another.

8.5.2 Copies of all such proposals and copies of all proposals put forward by the Committee shall be sent to all Members with the notice of the Annual General Meeting.

8.5.3 Amendments to any proposal notified to Members under Rule 8.5.2 shall be sent in writing so as to reach the Honorary Secretary duly proposed and seconded not less than twenty-four hours before the time for which the Annual General Meeting is convened.

8.5.4 Amendments duly received in accordance with Rule 8.5.3 shall be added to the agenda by the Chairman of the Annual General Meeting.

9. Special General Meetings

9.1 The Committee may convene at any time a Special General Meeting by giving to all Members two clear weeks written notice thereof stating the date, time and venue thereof and the resolution or resolutions to be moved or other business to be transacted thereat.

9.1.1 Amendments to any resolution proposed by the Committee shall be submitted in writing to the Honorary Secretary duly proposed and seconded by Members in the same manner as is prescribed by Rule 8.5.3 for an Annual General Meeting.

9.1.2 Amendments duly received in accordance with Rule 9.1.1 shall be added to the agenda by the Chairman of the Special General Meeting.

9.2 The Committee shall also convene a Special General Meeting on receipt by the Honorary Secretary of a written requisition so to do, duly signed by not less than 20 Members. Each requisition must clearly state the specific resolution to be moved.

- 9.2.1 Two clear weeks notice of such a Meeting stating the date, time and venue thereof and the specific resolution to be moved thereat shall be sent to all Members by the Honorary Secretary within 14 days of the receipt of the requisition.
 - 9.2.2 Amendments to such a resolution shall be submitted in writing to the Honorary Secretary duly proposed and seconded by Members in the same manner as is prescribed by Rule 8.5.3.
 - 9.2.3 Amendments duly received in accordance with Rule 9.2.2 shall be added to the agenda by the Chairman of the Special General Meeting.
- 9.3 The Committee shall convene annually during the month of September a Special General Meeting for the transaction of the following business:
- 9.3.1 To receive and approve a Financial Statement for the preceding financial year and where necessary in law or where the members require the Auditors Report thereon.
 - 9.3.2 To consider any other business of which due notice shall have been given.

10. Rules

- 10.1 No new Rule shall be made, nor shall any Rule be amended or rescinded, except by a special resolution passed at an Annual General Meeting in accordance with Rule 8.5 or at a Special General Meeting convened by the Committee in accordance with Rule 9.1.
- 10.2 The Honorary Secretary shall register in accordance with the Act any new Rule or amendment to these Rules and no new Rule or amendment to the Rules shall be valid until so registered.
- 10.3 A copy of the Rules shall be delivered by the Honorary Secretary to any person on demand on payment of such sum (not exceeding ten pence) as may from time to time be determined by the Committee.

SECTION IV - OFFICERS AND COMMITTEE

11. Powers of the Committee

The affairs of the Constituent Body shall be administered by the Committee which shall exercise all the powers of the Constituent Body expressed in Rule 4 and without limiting the generality thereof:

11.1 The Committee shall have power to appoint such Sub-Committees as are considered necessary to deal with the affairs of the Constituent Body.

11.1.1 The Committee shall determine the composition, powers and terms of reference of each Sub-Committee.

11.1.2 The Chairman of any Sub-Committee shall have a second or casting vote and the quorum necessary for the transaction of business by a Sub-Committee shall be one-third of its appointed members or as the Committee may determine.

11.1.3 A Sub-Committee may exercise the power of co-option subject to the provisions of Rule 11.2.

11.2 The Committee shall have power to co-opt additional members to serve on it provided that the number of such co-opted members shall not exceed twenty-five per cent of the number of members elected to hold office on the Committee (the Officers and the Representative(s) for the purposes of this computation being deemed to be elected members) and to approve the co-option of additional members to serve on any Sub-Committee, in both cases either for general or special service and with or without voting rights.

11.3 The Committee shall not exercise its powers in any way or for any purpose inconsistent with the objects of the Constituent Body.

11.4 The procedure for the conduct of meetings of the Committee shall be prescribed by the Committee and details thereof shall be kept by the Honorary Secretary and be available for inspection by Members at all reasonable time.

11.5 References in these Rules to any acts of activities or opinion

(including, without limitation, decision, direction, requests, exercises of discretion and the giving of consent) of the Committee shall mean such acts or activities or opinions as shall have been sanctioned or effected or (as the case may be) expressed by (a) a resolution of the committee or (b) a resolution of the relevant Sub-Committee where the power to act or authority being exercised has been delegated by the Committee to a Sub-Committee or (c) the relevant Officer where that power or authority has been delegated by the Committee to an Officer.

12. Officers

12.1 The Officers of the Constituent Body shall be a President, an Honorary Secretary, an Honorary Treasurer, the Immediate Past President, a President Elect and such other Officers as the Constituent Body may in General Meeting from time to time determine.

12.2 The Officers of the Constituent Body shall be elected at each Annual General Meeting in accordance with Rule 8.3.

12.3 Each Officer on election at an Annual General Meeting shall hold office from the end of that Meeting until the end of the next Annual General Meeting but shall be eligible for re-election from year to year.

12.4 If any such offices shall fall vacant between one Annual General Meeting and the next such vacancy shall be filled by the Committee for the period of the vacancy.

13. Committee

13.1 The Committee shall consist of:

13.1.1. The Officers.

13.1.2. Seven members (or such other number not exceeding twenty as may be determined from time to time by the Constituent Body in General Meeting) duly elected in accordance with Rule 8.4. A Member of the Committee shall hold office from the end of the Annual General Meeting at which he is elected until the end of the following Annual General

Meeting and shall be eligible for re-election from year to year.

13.1.3 The Representative(s) who shall hold office from the end of the Annual General Meeting next following his election until the end of the following Annual General Meeting.

13.2 The Committee shall each year elect its own Chairman for the ensuing year to hold office from the date of the Annual General Meeting until the date of the following year's Meeting. He may hold any other office in the Constituent Body at the same time and shall be eligible for re-election from year to year.

13.3 The quorum at any meeting of the Committee shall be seven (or such other number as may be determined from time to time by the Constituent Body in General Meeting) and the Member elected to take the Chair shall be entitled to exercise a second or casting vote.

13.4 If a vacancy shall occur for an elected Member of the Committee between the Annual General Meeting and the next such vacancy shall be filled by the Committee.

13.5 If a Member of the Committee shall commit an offence under Rule 5.9 or shall be adjudged bankrupt or if a court order is made appointing a receiver to administer such Member's property such Members shall thereupon cease to be a Member of the Committee.

13.6 Committee Members shall receive no remuneration for serving on the Committee other than the payment of authorised expenses for carrying out their duties.

14. Special Rights and Privileges

14.1 Past Presidents of the Union shall not be Members but shall be entitled to such rights and privileges as the Committee may from time to time determine.

14.2 The Committee shall have power to recognise any person whose service to the Union or to the Game shall in its opinion merit such recognition by granting such rights and privileges as the Committee

may from time to time determine. All persons being honorary members of the Union at the date these Rules take effect pursuant to Rule 29 shall be recognised under this Rule.

SECTION V - FINANCE

15. Constituent Body Finance

- 15.1 The Constituent Body's income shall be obtained annually from the subscriptions of Members, from investments and securities, from gate monies and ticket receipts from matches arranged by the Constituent Body, from sponsorship and from any other available source.
- 15.2 The profits of the Constituent Body shall be applied only in furthering the objects of the Constituent Body.
- 15.3 The Constituent Body shall not have power to receive money on deposit from Members or others.
- 15.4 A Financial Statement of the Constituent Body's affairs shall be made up to 31 May in each year (or such other date as may be determined from time to time by the Constituent Body in General Meeting) and shall be signed by the Honorary Treasurer, the Honorary Secretary and one other Member of the Committee. An audit where necessary in law or, where the membership require shall be carried out by a registered auditor or, where the conditions applicable for appointing lay auditors apply, by 2 or more lay auditors and a printed copy of the signed Financial Statement, together with the Auditors' report thereon, shall be sent to each member with the notice calling for the Special General Meeting pursuant to paragraph 9.3.
- 15.5 The Constituent Body may participate in direct debiting scheme as an originator for the purpose of collecting subscriptions for any category of membership and/or any other amounts due to the Constituent Body. In furtherance of such a scheme the Constituent Body may enter into an indemnity required by the bank upon whom direct debits are to be originated and such indemnity may be executed on behalf of the Constituent Body by the Honorary Secretary or as otherwise determined pursuant to these Rules.

16. Match Tickets

16.1 Tickets for matches arranged by the Constituent Body shall be under the control of the Committee and shall be sold at prices fixed by the Committee (without any provision for repurchase by the Constituent Body) or as the Committee may direct, and the Committee shall allocate such tickets on an equitable basis.

16.2 The Committee shall have power to issue such season and other tickets, on such terms, with such privileges and to such persons as it may from time to time determine.

17. Auditors

17.1 The provisions of the Act relating to the appointment, powers, rights, remuneration, responsibilities and duties of the Auditors shall be complied with.

17.2 The Auditors where appointed shall be entitled to attend any General Meeting and to receive all notices of and other communications relating thereto which any Member is entitled to receive, and to be heard at any General Meeting on any part of the business which concerns them as auditors.

18. Financial Obligations of Clubs

18.1 Each Club shall by 1st October in each year pay to the Constituent Body such annual subscription and such other amounts as the Committee may from time to time determine.

18.2 On or before 31st December each year a properly prepared Financial Statement for the previous season shall be sent by each Club for examination by the Committee. Such financial statement shall be audited or inspected in accordance with the Rules of the Union.

SECTION VI - STATUTORY PROCEDURES

19. Registered Office

19.1 The registered office of the Constituent Body shall be at 4 Butt Close, Wigston Harcourt, Leicester, LE18 3LP or at such other location

in England as the Committee may from time to time otherwise determine.

19.2 Notice of any change in the situation of the registered office shall be given by the Honorary Secretary to the Registrar within fourteen days after the change.

20. Use of Name of the Constituent Body

20.1 The name shall be kept painted or affixed in a conspicuous position and in letters which are easily legible on the outside of every office or place in which the activities of the Constituent Body are carried on.

20.2 The name shall be stated in legible characters in all business letters of the Constituent Body, in all notices, advertisements and other official publications of the Constituent Body, in all bills of exchange, promissory notes, endorsements, cheques and orders for money or goods purporting to be signed by or on behalf of the Constituent Body and in all bills, invoices, receipts and letters of credit of the Constituent Body.

20.3 Save with the authority of the Committee, the name of the Constituent Body shall not at any time be used by any Member in any document or advertisement issued or published by, or on behalf of or with the authority of that Member in such a way as to indicate or imply that such document or advertisement was issued or published by or on behalf of the Constituent Body or the Committee.

21. Seal

The Constituent Body shall have its name engraved in legible characters on a seal which shall be kept in the custody of the Honorary Secretary and shall be used only under the authority of the Committee which may determine who shall countersign any instrument to which the seal is affixed and unless otherwise so determined it shall be countersigned by any two of the Officers.

22. Register of Members

22.1 The Constituent Body shall keep at its registered office a Register

of members and Officers in which the Honorary Secretary shall enter the following particulars:

22.1.1 The name and address of each Member and where a Member is a nominee the name of the Club making the nomination shall be noted against the name of the Member.

22.1.2 A statement of the share held by each Member and the amount paid therefore.

22.1.3 A statement of other property, if any, in the Constituent Body held by each Member whether in loans or otherwise.

22.1.4 The date on which each Member was entered in the Register as a Member and the date on which ceased to be a Member.

22.1.5 The name and addresses of the Officers of the Constituent Body with the offices held by them respectively and the date on which they assumed and left office.

22.2 The Register of Members and Officers shall be so constructed that it is possible to open to inspect the particulars entered pursuant to Rules 22.1.1, 22.1.4 and 22.1.5 without also opening to inspection the other particulars entered in the Register.

23. Inspection of Books

All Members and persons having an interest in the funds of the Constituent Body shall be allowed to inspect their own accounts and the particulars entered in the Register of Members and Officers other than those entered under Rules 22.1.2 and 22.1.3 at all reasonable hours at the registered office of the Constituent Body subject to such regulations as to the time and manner of such inspection as may be made from time to time by a resolution passed at a General Meeting.

24. Annual Return

24.1 Every year not later than the date provided by the Act or where the return is made up to the date allowed by the Registrar not later than seven months after such date the Honorary Secretary shall send to the Registrar the annual return in the form prescribed by the Registrar relating to the affairs of the Constituent Body for the period required by the Act to be included in the return together with a copy of the Financial Statement of the Constituent Body with the Report of the Auditors where applicable thereon from the

period included in the return and a copy of each balance sheet made during that period and the Report of the Auditors where applicable on that balance sheet.

24.2 A copy of the latest annual return shall be supplied free of charge on demand to every member or other person interested in the funds of the Constituent Body.

25. Publication of Accounts

The Constituent Body shall keep a copy of the last balance sheet for the time being together with the Report made by the Auditors, where applicable, thereon always hung up in a conspicuous place at its registered office.

26. Registration

These Rules shall take effect on and from the date of their registration pursuant to and in accordance with the provisions of Section 2 of the Industrial and Provident Societies Act 1965.

27. Dissolution

In the event of it becoming necessary for the Members to discontinue the activities of the Constituent Body and to dissolve the Constituent Body under the provisions of the Act, its funds and property shall be appropriate or divided amongst the Members in such manner as the Committee consider to be fair and reasonable.

SECTION VII – GENERAL

28. Continuity

For the avoidance of doubt every Member of the Constituent Body who at the date these Rules take effect pursuant to Rule 26 holds office or position in any capacity in the Constituent Body (including the position of Vice-Presidents and/or patrons) shall continue to hold the same office or position following registration. Such Members shall have the same seniority, dates of appointment, dates of retirement and the like after registration as before registration, subject only to such changes as are necessary by virtue of these Rules. The Trustees under the former Rules of the Constituent Body shall, until they have fully discharged their duties,

remain as Trustees upon those of the former Rules which relate to Trustees, varied only insofar as these Rules necessarily require.

29. Indemnity

Each Officer (including under the former Rules of the Constituent Body the Trustees) and employee from time to time of the Constituent Body and each person who was or is from time to time a Member of the Committee or any Sub-Committee shall (to the extent that such person is not entitled to recover under any policy of insurance) be entitled to be indemnified out of any and all funds available to the Constituent Body which may lawfully be so applied, against all costs, liens, charges, expenses and liabilities whatsoever incurred by such person in the execution and discharge of duties undertaken on behalf of the Constituent Body or in relation thereto, or incurred in good faith in the purported discharge of such duties, including any liability incurred in initiating, prosecuting or defending any proceedings, civil or criminal, which relate to anything done or omitted as an Officer or employee or as a Member of the Committee or any Sub-Committee as the case may be.

30. Notices

Any notice or other communication or document sent by first class post to a Member, Officer or Member of the Committee shall be treated as having been given twenty-four hours after the time when it was posted.

31. Arbitration

Every dispute of the type specified in Section 60 of the Industrial and Provident Societies Act 1965 or any amendment, modification or re-enactment thereof (not being one in respect of which the decision falls to be made in some other way under these Rules) shall be referred to the arbitration of a single arbitrator (pursuant to the Arbitration Act for the time being in force) to be appointed in default of agreement between the parties to the dispute by the President (or failing whom one of the other office holders) for the time being of the Union.

32. Interpretation

Subject to the provisions of the Act any difference of opinion as to the interpretation of these Rules or on any matter not provided for therein shall be decided by the Chairman of a General Meeting at such Meeting

or by the Committee in every other circumstance, and every such decision shall be recorded in the minutes and shall be accepted at the true meaning until thereafter otherwise interpreted on due notice at a subsequent General Meeting.

33. Schedule of Definitions

"the Act" – means the Industrial and Provident Societies Acts 1965-1978 and any subsequent Acts governing or otherwise affecting industrial and provident societies.

"Auditors" – means the auditors of the Constituent Body or the time being.

"Club" – means a club admitted into membership of the Constituent Body in accordance with the Rules of the Constituent Body.

"Constituent Body" – means Leicestershire Rugby Union Limited.

"Committee" – means the committee designated in Rule 13 and **"Committee Member"** or **"Member of the Committee"** means a member of the Committee for the time being and shall include a person co-opted under Rule 11.2.

"Financial Statement" – means a Balance Sheet together with a Statement of Accounts showing Income and Expenditure.

"Game" – means the game of rugby union football.

"General Meeting" – means a general meeting of Members.

"Honorary Secretary" – means the Honorary Secretary of the Constituent Body for the time being.

"IRB" – means the world Governing Body of the Game which at the date of the adoption of these Rules is the International Rugby Board of which the Union is a member.

"IRB Regulations" – means the Resolutions and Regulations relating to the Game promulgated by the IRB from time to time.

"Laws of the Game" – means the laws promulgated by the IRB from time to time according to which the Game is played throughout the world.

"Member" – means a member of the Constituent Body.

"Officers" – means the officers designated in Rule 12.

"Registrar" – means the Chief Registrar and Assistant Registrar for England in the Central Office of the Registry of Friendly Societies or the statutory successor carrying on the relevant function of any of them.

"Regulation" – means a resolution, regulation or instruction made in accordance with Rule 4.13.

"Representative(s)" – means the representative(s) elected by the Members to represent the Constituent Body on the Council of the Union in accordance with the Rules of the Union for the time being registered with the Registrar.

"Rules" – means the Rules of the Constituent Body for the time being registered with the Registrar.

"Union" – means the Rugby Football Union.

LEICESTERSHIRE RUGBY UNION

Regulations (made pursuant to Rule 4.12)

Issue 2009/2010

1. COLOURS

The colours of the Union shall be maroon with gold, and shall be worn as maroon jerseys with single wide gold hoop and gold stripe to sleeves, having gold running fox crests and gold collars, maroon shorts, maroon socks with gold band, maroon velvet caps and maroon ties, having gold running fox crests. A tie shall be awarded to a Player when he first represents the Union in an Inter-County Championship match as a Player, but not as a Replacement who does not take the field and a cap shall be awarded to him when he has represented the Union in five Championship matches. In addition, a similar tie shall be awarded to players who have represented the Union at Barbarians, League, Under 20, Under 18, Under 17, Under 16 and Under 14 levels. The identifying colour for a Seniors tie shall be maroon, for a Barbarians tie light blue stripe, for a League tie green stripe, for an Under 20 tie brown stripe, for an Under 18 tie black, for an Under 17 tie blue, for an Under 16 tie green, for an Under 14 tie grey. The design of ties shall be approved by the Management Committee, (which shall in this Regulation and all other Regulations where reference is made to it be the Committee of the Union) which shall have power to vary from time to time as may be considered appropriate the criteria for the award of ties and caps.

2. ELIGIBILITY

- (a) Any Club in the Counties of Leicestershire and Rutland playing under Rugby Football Laws, having a fixture list for at least ten games in a season and having cover under the RFU's Death and Disability Insurance Policy, shall be eligible to become a member. Additionally the Leicestershire Society of Rugby Union Referees shall be eligible to be a member.

- (b) Any Club eligible for admission to the Union and desiring to become a Member Club shall be proposed by one Member Club and seconded by another.

3. SUBSCRIPTIONS

The annual subscription of members shall be determined at each Annual General Meeting and shall be payable on or before 1st October every year.

4. SUB-COMMITTEES

- (a) The Management Committee, at its June/July meeting each year, shall appoint such Sub-Committees as it considers necessary to administer the Union for the year following the Annual General Meeting.
- (b) Without limiting the generality of paragraph (a) of this Regulation it shall appoint the following Sub-committees and Groups:
- i. Finance, Marketing & Promotion Sub-Committee
 - ii. Governance & Administration Sub-Committee
 - iii. Discipline Sub-Committee
 - iv. Competitions Sub-Committee
 - v. CB Rugby Development Partnership
 - vi. Club Leicestershire Sub-Committee
 - vii. Youth Sub-Committee
 - viii. Senior Team Sub-Committee
 - ix. Under 20 Team Sub-Committee
 - x. Facilities & Funding Sub-Committee
 - xi. Coaching Sub-Committee
 - xii. RDO Monitoring Group
 - xiii. Women & Girls Sub Committee
- (c) The terms of reference of each Sub-Committee shall be determined by the Management Committee from time to time.
- (d) Subject to confirmation by the Management Committee, each Sub-Committee shall appoint one of its Members, inclusive of its Chairman to act as its Honorary Secretary. In the case of the Senior

and Under 20 Sub-Committees the Honorary Secretary shall undertake such of the duties of Honorary Match Secretary as the Chairman thereof may require.

- (e) The composition of each Sub-Committee shall each year be proposed to the Management Committee for appointment under paragraph (a) of this Rule.
- (f) Each Sub-Committee shall, subject to the approval of the Management Committee, have power to co-opt either for general or limited purposes and with or without power to vote.
- (g) The President, the Honorary Secretary, the Honorary Treasurer, the Chairman of the Management Committee and the Union's Representative on the Rugby Football Union Committee shall have the right, without voting powers, to attend any meeting of any Sub-Committee appointed under this Rule.

5. CLUB CONSULTATION

The Management Committee shall consult with Member Clubs through General and Cluster Meetings to canvas opinion on Rugby Union matters of general importance and shall take note of such opinions as are voiced when making decisions on these matters.

6. DISCIPLINE

- (a) In the case of any infringement of the Rules and Regulations by any Member club, or any Player who is a member of a Member Club, such Member Club or Player shall be dealt with by the Discipline Committee, as it shall think fit.
- (b) In the case of an infringement of the Rules of the Rugby Football Union, the Laws of the Game or the Regulations of the International Rugby Board by any Member Club or any Player who is a Member of the Member Club, such Member Club or Player shall be dealt with by the Discipline Committee in accordance with the powers delegated to the Union by the Rugby Football Union.
- (c) Each Club in membership shall form a Discipline Committee and

such Committee shall have power to inflict appropriate punishment on any Player, Official or Member of the Club for any infringement of the Laws of the Game, Rules of the Union or Bye-Laws of the Rugby Football Union provided such powers are without prejudice to the powers of the Union to deal with such matters in accordance with the powers contained in these Regulations or delegated to the Union by the Rugby Football Union. Club Discipline Committees must meet and take action whenever one of their players is sent off in a game. Each member club must have a written Code of Conduct and procedures for dealing with Disciplinary matters.

7. MEMBER CLUB RULES

Each Member Club must supply each of its Members with a printed copy of its rules and it shall also send a copy thereof to the Honorary Secretary of the Union at the start of each season and he shall be notified at once of any alterations or additions thereto. Where a club is incorporated a copy of its rules will be provided in accordance with the Rules of the LRU.

8. CHANGE OF CLUB

No Member Club shall play any player who has previously been a Member of any Rugby Football Club which he has left without paying his subscription or other monies due to it. Where a player transfers to another Member Club and their former club claims that there are subscriptions or other outstanding monies due to it the Member Club may play the player if they indemnify the claimant club in writing should their claim be found to be justified. If the matter is not resolved within 28 days of the player transferring between clubs it will be referred to the Leicestershire Rugby Union Management Committee for adjudication. Their decision will be final.

9. TIMES OF KICK-OFF

All matches played in Leicestershire during the Rugby Union Football season shall start at 3.00pm in August, September, October, March, April and May and at 2.15pm for League matches in November, December, January and February. Kick off for non league matches in November, December, January and February may be at 2.30pm particularly when it is intended and agreed by both sides that floodlights shall be used. In

the case of a Competition Match where there is the possibility of extra time being played, the kick-off time in the months of November, December, January and February shall be 2.00pm. Except for League matches, these times may be altered by arrangement between Clubs concerned, the Honorary Secretary of the Leicestershire Referees Society being notified of the change not less than two days prior to the match. Referees have power to order the kick-off at the correct time and may play short time in the event of a late kick-off but should use their discretion in the case of a visiting team coming from another County.

10. LEICESTERSHIRE R.U. DEVELOPMENT LIMITED

Under the Articles of Association of the Company which was incorporated for the promotion of the Game at Youth level in Leicestershire and to employ a secretary/clerk for the Rugby Development Officer for this purpose, only a Past President or Vice President of the Union may be a Shareholder of the Company and only a Director nominated by the Union may be appointed to this office. (This regulation does not bind the Company as the Union cannot overrule the Companies Act).

11. VICE-PRESIDENTS

Any Member of any Member Club shall be eligible to be a Vice-President of the Union. Such individual shall be proposed by his Club under the hand of the Honorary Secretary of that Club certifying a copy of the Club's General Committee Resolution to that effect and shall be seconded by the Management Committee of the Union for the time being. Thereafter, the Member concerned may be elected a Vice-President by the Members at an Annual General Meeting. The office of Vice-President will be given in recognition of long service by the Member concerned to Rugby Union Football or for services rendered to the Union. A Vice-President shall not be entitled to vote at any meeting.

12. TOURNAMENTS AND MATCHES VERSUS INVITATION TEAMS

(a) No Member Club shall organise a tournament or permit one to be played on its ground at senior or any junior level without first obtaining the written permission of the Union. A tournament shall be defined as a number of matches played on the same day, involving more than two clubs, or in the case of mini-rugby only more than three Clubs. A tournament does not include normal

Club fixtures where Club's various established teams each play a single match against Club teams from a number of different Clubs.

- (b) No Member Club shall organise a match against an invitation team without first obtaining the written permission of the Union. An invitation team shall be defined as one consisting of players who are not members of a single club. Before permission is granted the Member Club will be required to confirm that suitable player insurance is in place to cover the members of the invitation team.

13. PROCEDURE FOR CONDUCT OF COMMITTEE, SUB-COMMITTEE AND GENERAL MEETINGS

Separate document.

14. INSPECTION OF ACCOUNTS AND REGISTER OF MEMBERS AND OFFICERS

In accordance with Rule 23, accounts and the Register of Members and Officers may be inspected at the Registered Office at a time to be agreed with the Hon. Secretary. The Register will be kept on computer file and will be available for viewing on a computer monitor and/or a paper copy. Accounts will be available only in paper form.

15. SPECIAL RIGHTS AND PRIVILEGES

- (a) Members may recommend to the Management Committee the names of any person who they consider should be recognised under Rule 14.2. Subsequently the Management Committee will decide, by vote if necessary, whether to afford the person such Special Rights and Privileges.
- (b) All Past Presidents and persons afforded Special Rights and Privileges under Rule 14.2 will be given the right:
 - i. to apply for tickets to international matches played by the English Rugby Union team from the allocation made to the Leicestershire Union. Any tickets so allocated will be supplied at the full face value.
 - ii. to attend pre match buffets at all County Championship Matches.
 - iii. to attend General Meetings without voting rights.

16. LRU REPRESENTATIVE ON THE RFU COUNCIL

Nominations for and election of the LRU Representative on the RFU Council will be in accordance with the rules of the RFU.

17. MEMBERSHIP OF OTHER BODIES

The Management Committee shall each year, following the Annual General Meeting, nominate the following:

- (a) Such number of persons as is allowed by the constitution to represent Leicestershire at Midlands Counties meetings.
- (b) One person to act as the Leicestershire representative on the Midlands Leagues Organising Committee.

September 2009

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TERMS OF REFERENCE AND MEMBERSHIP OF SUB-COMMITTEES.

1 Finance, Marketing and Promotion Sub-Committee

The membership shall consist of the Hon. Treasurer (who shall be the Chairman), the Chairman of the Management Committee, the Chairman of the CB Rugby Development Partnership, the Promotions/Marketing Officer (if one is appointed) and two members proposed by the Chairman of the Sub-Committee and approved by the Management Committee.

The terms of reference shall be:

- a. To be responsible for all financial matters and to advise the Management Committee thereon.
- b. To prepare an annual budget for the Union incorporating all Sub-Committee budgets for approval by the Management Committee.
- c. Following review by the Treasurer to advise, if necessary, on the annual accounts submitted by Member Clubs in accordance with the Rules of the Rugby Football Union.
- d. To deal with all matters relating to the commercial promotion of the Union including the negotiation and completion of all sponsorship and marketing agreements.
- e. To liaise with promoters and other appointed agents to ensure that the interests of the Union are developed in accordance with the policy required by the Union and the Rules of the Rugby Football Union.
- f. To fix admission charges as appropriate for all matches played under the jurisdiction of the Union.

2 Governance and Administration Sub-Committee

The membership shall consist of the Chairman of the Management Committee (who shall be the chairman), the Hon. Treasurer, the Hon. Secretary, the President of the Union, the RFU Representative and one

member nominated by the Management Committee.

The terms of reference shall be:

- a. To debate and agree action on any matters of an urgent and serious nature concerning the Union
- b. To make proposals for amendments to the rules and regulations of the Union.
- c. To ensure that action is taken on all matters appertaining to RFU initiatives including the Volunteer programmes.
- d. To ensure that Strategic Plans and Action Plans are drawn up as required by the RFU.
- e. To ensure that relevant action is taken following meetings of Cluster Clubs.
- f. To supervise the work of any paid administrative and clerical help which the Union engages.
- g. To debate and agree matters of administration relevant to the Union.
- h. To review the Regulations annually.
- i. To consider nominations for the Officers of the Union as put forward by members of the Union and to put forward suitable names for nomination by the Management Committee.

3 Discipline Sub-Committee

The membership shall consist of a Chairman, a Secretary and between three and seven members nominated by the Chairman of the sub-committee and approved by the Management Committee. In addition the Hon. Secretary of the Leicestershire Schools Union (or a representative on his behalf) and the Chairman of the Youth Sub Committee may be present and may sit on the Sub- Committee should they so wish.

The terms of reference shall be:

- a. To consider and determine all matters referred to the Union under

its delegated power in relation to infringements of the Rugby Football Union Rule 5.12 and the Laws of the Game.

- b. To report its decisions to the Rugby Football Union Discipline Officer, the Leicestershire Society of Rugby Union Referees and the Hon. Secretary of the Union.
- c. To represent Leicestershire at all discipline appeals hearings convened by the Rugby Football Union as necessary.
- d. To collect administration charges in respect of discipline hearings, pay out such expenses as are necessary and account for the receipts and expenditure to the Hon. Treasurer of the Union.
- e. To keep accurate records of discipline hearings and decisions together with attendance registers of members attending meetings.

4 Competitions Sub-Committee

The membership shall consist of a Chairman and two members nominated by the sub committee chairman and approved by the Management Committee.

The terms of reference shall be:

- a. To administer the Leicestershire Cup, Bowl and Shield competitions.
- b. To administer the Leicestershire Colts Cup Competition.
- c. To administer the Veterans Cup Competition.
- d. To administer the Second Team Floodlit Cup Competition.
- e. To administer the Presidents Spring Cup Competition
- f. To organise and administer all Leicestershire League Tables.
- g. To prepare an annual budget in accordance with the requirements of the Finance, Marketing and Promotion Sub-Committee.

5 Constituent Body Rugby Development Partnership

The membership shall consist of a Chairperson, a Secretary, the Chairpersons of the Seniors, Under 20, Club Leicestershire, Youth Sub-Committee, Hon. Secretary of the Leicestershire Schools Union together with the Coaching Sub-Committee Chairman, the Rugby Development Officer, the Chair of the RDO Monitoring Group and a representative of the Leicestershire Society of Rugby Union Referees.

The terms of reference shall be:

- a. To oversee the development of representative rugby playing policies of the Union at all levels up to Under 18 including the CB School of Rugby.
- b. To co-ordinate the playing of the game at all levels up to Under 18.
- c. To agree on a structured season in relation to Schools and Clubs Under 18/17/16/15/14 & Mini/Midi rugby in Leicester, Leicestershire and Rutland.
- d. To provide the necessary communication between both the various playing levels and also the administration of the Union.
- e. To approve the arrangements for all Matches and Tours up to Under 18 level.
- f. To oversee the work of the Coaching Sub-Committee/Society in developing coaching throughout the City and Counties of Leicester, Leicestershire and Rutland.
- g. To approve the arrangements for all Coaching Courses and Conferences where these are not organised by the RFU professional staff.
- h. To advise on and ensure the appointment of coaches to the representative teams of the Union at all levels up to Under 18.
- i. To be responsible for the development of the game within Leicestershire up to Under 18 level.

- j. To establish a wider participation base from which to develop performance and excellence in Rugby.
- k. To develop a recreational community based Rugby programme within the City and Counties of Leicester, Leicestershire and Rutland.
- l. To promote links between the Union, it's Member Clubs and the Local Authorities within the area.
- m. To consolidate the annual budgets of the Sub-Committees and activities represented on it in accordance with the requirements of the Finance, Marketing and Promotion Sub-Committee.
- n. To assist in the promotion of the game, increasing public awareness, and raising the profile of Rugby Football in Leicestershire through the media using the Press and Public Relations Officer.
- o. To report to the Management Committee on all Playing, Performance and Development matters in relation to Under 18 level and below.
- p. To ensure progression of County players at Under 18 level to Under 20 level.

6 Senior Team Sub-Committee

The membership shall consist of a Chairman, the Senior Team Manager (who may be the Chairman), the Senior Selectors and the Senior Team Coaches.

The terms of reference shall be:

- a. To select, coach and manage the County Team to represent Leicestershire in the County Championship.
- b. To select, coach and manage such other Senior County teams as shall represent Leicestershire in other national competitions within the policy of the Union.
- c. To arrange in addition to County Championship matches, and subject

to the approval of the Management Committee, matches and tours for Senior County teams including the Barbarians and League teams.

- d. To prepare an annual budget in accordance with the requirements of the Finance, Marketing and Promotion Sub-Committee.
- e. To ensure progression of County players from Under 20 level to Seniors.

N. B. This Sub-Committee and the Under 20 Team Sub-Committee may be run jointly to assist player progression.

7 Under 20 Team Sub-Committee

The membership shall consist of a Chairman, the Under 20 Team Manager (who may be the Chairman), the Under 20 Selectors and the Under 20 Team Coaches.

The terms of reference shall be:

- a. To select, coach and manage the Under 20 County Team to represent Leicestershire in the Under 20 County Championship.
- b. To arrange in addition to County Championship matches, and subject to the approval of the CB Management Committee, matches and tours for the Under 20 County Team.
- c. To prepare an annual budget in accordance with the requirements of the Finance, Marketing and Promotion Sub-Committee.
- d. To ensure progression of County players from Under 18 level to Under 20 level.

8 Youth Sub-Committee

The membership shall consist of a Chairman, a Secretary, the LRU Safeguarding Officer, a representative of the Schools Union, the Schools Union Competitions Secretary and two members nominated by the chairman of the sub committee and approved by the Management Committee.

The terms of reference shall be:

- a. To promote and administer the playing of the game in Leicester, Leicestershire and Rutland for all players under the age of eighteen years.
- b. To arrange meetings of Mini & Junior Representatives of Member Clubs and affiliated Schools.
- c. To organise the Leicestershire Clubs/Schools under 18, under 17, under 16, under 15, under 14 and under 13 competitions, Mini Rugby Festivals and other such matches, competitions and demonstrations at these age levels as may be appropriate.
- d. To ensure that mini rugby is played in Clubs in accordance with the regulations and continuum drawn up by the Rugby Football Union.
- e. To prepare an annual budget for the CB Rugby Development Partnership in accordance with the requirements of the Finance, Marketing and Promotion Sub-Committee.

9 Club Leicestershire Sub-Committee (This Sub-Committee is currently stood down)

The membership shall consist of a chairman, an administrator/secretary, representatives of each age group, a representative of the Schools Union and the Rugby Development Officer.

The terms of reference shall be:

- (a) To ensure the development of the game at all levels up to Under 18 both within Schools and Clubs in membership of the Union.
- (b) To monitor the work of the School of Rugby.
- (c) To arrange in addition to County Championship matches, and subject to the approval of the CB Rugby Development Partnership, matches for the age groups.
- (d) To prepare an annual budget for the CB Rugby Development Partnership in accordance with the requirements of the Finance, Marketing and Promotion Sub-Committee.

10 Coaching Sub-Committee

The membership shall consist of a Chairman, the Coaching Co-ordinator (who may be the Chairman), the Rugby Development Officer and two other members nominated by the Chairman of the sub-committee and approved by the Management Committee.

The terms of reference shall be:

- a. To assist, on behalf of the Union, the development of coaching throughout Leicester, Leicestershire and Rutland.
- b. In conjunction with the Rugby Development Officer, and in addition to RFU coaching courses, to arrange local coaching courses and meetings to enable individuals to obtain, and retain, coaching qualifications.

11 Facilities and Funding Sub-Committee

The membership shall consist of a Chairman, the Facilities and Funding Coordinator who may act as the Chairman and two other members nominated by the Chairman of the sub-committee and approved by the Management Committee.

The terms of reference shall be:

- a. To prepare and review as necessary the Leicestershire Facilities Strategy.
- b. To provide advice, both for the CB and its clubs, on available funding for facilities developments including both grants and loans from the RFU and other funding bodies.
- c. To keep an up to date list of funding bodies with funds available for rugby clubs.
- d. To prepare reports on Facilities and Funding matters for the Management Committee as requested by the Committee.

12 Women & Girls Rugby Sub Committee

The membership shall consist of a Chairman, a Secretary, The RFUW Womens Rugby Development Manager and club representatives from

the Senior Women's, Under 18's girls and Under 15's girls sections of clubs.

The terms of reference shall be:

- a. To promote and ensure the continuing development of girl's and women's rugby union in Leicestershire and to link with the CBRDP to ensure the inclusion of girl's/women's rugby in all CB plans.
- b. To administer and organise the Under 15's, Under 18's and Seniors CB development programme.
- c. To support the RFUW affiliated girl's and women's sections in their quest to become sustainable.
- d. To offer coaching and playing opportunities to all interested parties in Leicestershire through all Club Coaching Coordinators, the Coach Development Officer and the RFUW Club Coach Coordinator.
- e. To ensure that girl's and women's rugby is played in clubs in accordance with the regulations drawn up by the Rugby Football Union for Women.
- f. To prepare an annual budget for the CB Rugby Development Partnership in accordance with the requirements of the Finance, Marketing and Promotion Sub-Committee.

DUTIES OF THE OFFICERS AND HOLDERS OF OTHER NAMED POSITIONS WITHIN THE UNION

1 The President

- a. To represent the Union on all official occasions.
- b. To act as Chairman at General Meetings.
- c. To nominate clubs to take part in the Spring Cup competition.
- d. To promote the Union both with its Member Clubs and also with all other interested parties.
- e. To communicate, provide pastoral care and act as liaison officer between the Union and a nominated rugby paraplegic within the Constituent Body.
- f. To hold any other position to which he may be nominated or elected.
- g. To liaise closely with the Chairman and Secretary of the Union at all times.

2 The Chairman of the Management Committee

- a. To act as Chairman at Management Committee Meetings.
- b. To carry out such tasks and accept such responsibilities as the Management Committee may require.
- c. To ensure that all Sub-Committees/chairpersons carry out their duties as required by their terms of reference.
- d. To chair meetings of the Governance and Administration Sub-Committee.

3 The Immediate Past President

- a. To advise the President on any appropriate matters.

- b. To assist the President by undertaking such duties on his behalf as he may request.
- c. To communicate, provide pastoral care and act as liaison officer between the Union and a nominated rugby paraplegic within the Constituent Body.
- d. To deputise for the President Elect at meetings of sporting bodies as required by the President.

4 The President Elect

- a. To assist the President and Immediate Past President as necessary.
- b. To promote the Union both with its Member Clubs and also with all other interested parties.
- c. To hold any other position to which he may be nominated or elected and to chair (where required) working parties set up for special events.
- d. To communicate, provide pastoral care and act as liaison officer between the Union and a nominated rugby paraplegic within the Constituent Body. N. B. The person with whom the President elect acts as liaison officer will continue to be the same person when taking up the Presidency and afterwards becoming Immediate Past President.
- e. To represent the Union at meetings of the Leicestershire Sport and Physical Recreation Advisory Council, The Leicestershire, Leicester and Rutland Sports Forum and the East Midlands Federation of Sport and Recreation.

5 The Honorary Secretary

- a. To be responsible for the general administration of the Union.
- b. In conjunction with the RFU Representative to be the principal contact for the Union with the Rugby Football Union and other Constituent Bodies.

- c. To receive all correspondence and reply on behalf of the Union.
- d. To allocate correspondence and papers received to the appropriate Sub-Committees.
- e. To liaise with the President and other Officers as necessary.
- f. To act as Secretary at, and prepare agendas for all Management Committee and General Meetings.
- g. To prepare a County Handbook and Programme of meetings each year.
- h. To action all administrative matters delegated to him by the Rugby Football Union.
- i. To receive a summary of disciplinary actions from the Discipline Sub-Committee.
- j. To convene Annual and Special General Meetings.
- k. To prepare an Annual Report for presentation to the Annual General Meeting.
- l. To co-ordinate match programmes in conjunction with Team Managers and Sponsors for County Cup Matches and County Championship home games.
- m. To assist team managers with match arrangements where necessary.
- n. To act, where required, as Secretary to any ad hoc working parties and groups as may be approved by the Management Committee.
- o. To oversee the preparation of Strategic and Action Plans as required by the RFU and to ensure that they are updated on an annual basis.

6 The Honorary Treasurer

- a. To keep the Union's accounts and other financial records.
- b. To act as chairman of the Finance, Marketing and Promotion Sub-Committee.
- c. To be appointed the Secretary of LRU Developments Ltd.
- d. To be the principal contact with H. M. Customs and Revenue.
- e. To report the financial position of the Union at meetings of the Management Committee.
- f. To prepare annual budgets for approval by the Management Committee at its September meeting.
- g. To monitor expenditure in relation to approved budgets.
- h. To authorise and make payments within approved budgets and the policy of the Union.
- i. To administer the Union's bank accounts and investments.

7 Team Managers/Chair of Playing

- a. To act where agreed as Chairman of the relevant Sub-Committee.
- b. To act as, or appoint a Chairman of Selectors for the relevant team.
- c. To delegate to the Secretary of the relevant Sub-Committee such of his responsibilities as he requires him to carry out in the capacity of Match Secretary.
- d. To liaise with the Chair of the Coaching Sub-Committee to nominate a Team Coach for approval of the Management Committee.
- e. To arrange, subject to the approval of Management Committee, matches in addition to County Championship matches and advise

the Honorary Secretary of the dates and venues of these matches.

- f. To settle the venues for all matches and agree all necessary arrangements including catering with Host Clubs.
- g. To ensure if appropriate that admission charges are made as fixed by the Finance, Marketing and Promotion Sub-Committee.
- h. To plan the selectors watching programmes.
- i. To notify players of their selection and inform them of match and coaching arrangements.
- j. To request the Referees Society to appoint match referees and to ensure the appointment of touch judges and fourth officials.
- k. To arrange appropriate medical support at matches and coaching sessions.
- l. To make appropriate travel arrangements for all away matches.
- m. To arrange players strip and match balls.
- n. To liaise with the Hon. Secretary for the preparation of match programmes.
- o. To advise the local media, through the Press and Public Relations Officer, of team selection and match reports.
- p. In addition the Chair of Playing will also have responsibility for the Under 20's team and the progression of players from the Under 18 County squad to the Senior County squad.

8 The Rugby Football Union Representative

- a. To represent the Union and its views on the Council and relevant Committees of the Rugby Football Union.
- c. To report to the Union all Rugby Football Union matters.

- d. To assist the Honorary Secretary in processing with the Rugby Football Union all matters of special interest to the Union.
- 9 Fixture Pool Secretary** (The provision of a Fixture Pool is currently suspended)
- a. To provide a service to Clubs to arrange Saturday fixtures at short notice.
 - b. To report through the Honorary Secretary/Hon. Treasurer to the Management Committee any club abusing the service.
 - c. To prepare reports on the usage of the Fixture Pool for the Management Committee/Treasurer.
 - d. To prepare details of Fixture Pool usage to enable accounts to be rendered to clubs in accordance with levels of fees approved by the Management Committee.
- 10 Press and Publicity Officer**
- g. To promote the game throughout Leicester, Leicestershire and Rutland by obtaining the maximum possible coverage in the national and local media.
 - h. To publicise in conjunction with the appropriate Sub-Committees all presentations of and in relation to the game.
 - i. To prepare and distribute suitable press releases on a regular or ad hoc basis to publicise the Union's activities.
 - j. To prepare and distribute on a regular basis to member clubs a newsletter detailing the activities of the Union.
- 11 Representatives attending the Midlands Counties Meetings**
- a. Two members (or other such number allowed by the Midlands Counties Constitution) nominated by and from the Union's Management Committee may attend meetings of the Midlands Counties. These will normally be the Hon. Secretary and the RFU Council Member, President Elect, the Immediate Past President or

the Chairman of the Management Committee.

- b. To represent the views of the Union at Midlands Counties meetings.
 - c. To report the details of all matters discussed at Midlands Counties meetings to the Management Committee.
- 13 Representatives attending the English Rugby Counties Association Meetings** (Leicestershire is not currently in membership of ERCA)
- a. Two members (or other such number as allowed for in the ERCA constitution) nominated by the Union's Management Committee may attend meetings of the English Rugby Counties Association.
 - b. To represent the views of the Union at ERCA meetings.
 - c. To report the details of all matters discussed at ERCA meetings to the Management Committee.
- 14 Representative on the Midlands Leagues Organising Committee**
- a. One member nominated by the Union's Management Committee will attend meetings of the Midlands Leagues Organising Committee.
 - b. To represent Leicestershire and its' member clubs on all matters appertaining to the Midlands Leagues.
 - c. To report to the Management Committee of the Union and the Clubs on all relevant matters.
- 15 CB Club Volunteer Coordinator/Community Rugby Representative**
- a. One member nominated by the Union's Management Committee.
 - b. To provide a focal point for CB Volunteers.
 - c. To liaise with and advise club volunteer coordinators on all volunteering matters.

- d. To advise member clubs on all matters pertaining to recruitment and retention of players and volunteers.
- e. To organise and run Volunteer Evenings and Presentations.

16 CB Facilities and Funding Coordinator

- a. To be a member of the Facilities and Funding Sub-Committee
- b. To present to the Management Committee as requested suitable reports on the current Leicestershire Facilities Strategy.
- c. To present reports on other Facilities and Funding matters to the Management Committee as requested by the Committee.
- d. To make presentations to clubs at suitable events on Facilities and Funding matters.
- e. To give advice to CB clubs about available funding for facilities developments including both grants and loans from the RFU and other funding bodies.

All the above Terms of Reference and Duties have been approved by the Management Committee.

LEICESTERSHIRE CUP COMPETITION RULES

N.B. Changes may be made for the current season.

Marsh & Co County Cup, County Bowl and County Shield Competitions

1. Description and Form

- (a) The Rules contained herein shall apply to the Leicestershire Rugby Union County Cup, the County Bowl and the County Shield.
- (b) The County Cup Competition shall be called "The Leicestershire Rugby Union County Cup Competition". The winning Club shall receive and retain for one year the County Cup. This to be returned to the Competition Sub-Committee of the Union (hereinafter called the "Organising Committee"), by the following season's Semi-Final.
- (c) All matches in the Competition shall be played under the laws of Rugby Union Football and shall comply with the Byelaws Resolutions of the Rugby Football Union and the Rules of the Leicestershire Rugby Union (hereinafter called "the Union").
- (d) The Winner of the Competition will be nominated by the Union to play subject to the regulations thereof in the Rugby Football Union Knockout Competition in the following season while that Competition exists. If for any reason the winner cannot go forward, the losing finalist will be nominated. If the losing finalist also cannot go forward then there will be a play off between the losing semi-finalists to decide who is nominated.
- (e) The winner of the County Bowl competition shall receive and retain for one year the County Bowl. This to be returned to the Organising Committee by the following season's Semi-Final.
- (f) The winner, unless automatically eligible, shall be invited to enter the County Cup in the following season, but has the option to decline.
- (g) The winner of the County Shield competition shall receive and retain for one year the County Shield. This to be returned to the Organising Committee by the following season's Semi-Final.

2 Organising Committee

- (a) The Competitions, which shall be knockout competitions, shall be organised by the Organising Committee.
- (b) The Organising Committee will appoint for each semi-final and the Final of the County Cup an Observer to ensure compliance with the rules of the Competition. Prior to the kick-off each club will hand him a team sheet of the players and replacements representing it in each match concerned.

3 Eligibility

(a) Clubs:

- (1) The Competitions shall be open to all Clubs in Membership within the Union, subject to the payment of a specified entry fee, payment of the Union's Annual Subscription, submission of the latest Annual Accounts, and agreement to be bound by these rules.
- (2) The eligibility of Clubs to enter the County Cup and County Bowl will be determined each season by the Organising Committee and in both instances based on League standings at the end of the previous season, but see Rule 1(f).

(b) Players:

- (1) If the club is playing in the English Clubs Championship, then only players that are registered for that competition may represent it in the County Cup Competition.
- (2) If the Club is not playing in the English Clubs Championship then only bona fide regular playing members of that Club may represent it in the County Cup Competition.
- (3) No player registered under the RFU Registration of Players Regulation for a Club outside Leicestershire may represent a Club in the Competition.
- (4) A player whose registration for the English Clubs Championship is held by a Club in membership of the Union is not eligible to play for another Club in any of the Union's Cup Competitions.

4. Draw and Date of Rounds

- (a) The entry date shall be determined each year by the Organising Committee subject to the approval of the Management Committee.

- (b) The dates of each round shall be determined by the Organising Committee, subject to the approval of the Management Committee.
- (c) The draw for the first and second rounds shall be made within ten days of the entry date.
- (d) After the first two rounds the draw for each succeeding round will be made within four days of the date fixed for the proceeding round.
- (e) The first named club to be drawn in a match shall be considered the Home Team.
- (f) The date determined by the Organising Committee for any game will only be changed if a participating Club is required to play in a National League or Cup game on that date.

5. Entry Fee

The entry fee for each Club shall be determined each year by the Organising Committee subject to approval of the Management Committee of the Union.

6. Venues

- (a) Up to and including the semi-finals the venue of a match shall be the ground of the Home Team, unless otherwise mutually agreed by the two Clubs concerned
- (b) The venue of the Final of the County Cup shall be determined by the Organising Committee, subject to approval of the Management Committee of the Union.
- (c) The Final of the County Bowl shall be held at a neutral venue to be determined by the Organising Committee.
- (d) The venue for the Final of the County Shield shall be determined by the spin of a coin between the two Finalists.

7. Drawn Matches

In all rounds, if after forty minutes of play each way the scores are level there shall be an immediate period of replay between the same teams of ten minutes each way, with a one-minute interval. If the scores are then still equal, the team that has scored the most tries shall go forward into the next round. If this does not produce a result, the team that has scored the most goals from tries shall go forward into the next round. If the scores still be equal, the tries still be equal and the goals from tries

still be equal, the Visiting or Away team shall go forward into the next round.

8. Referees and Touch Judges

- (a) Referees for all matches and Touch judges for the Semi-finals and Finals shall be appointed by the Leicestershire Society of Rugby Union Referees.
- (b) Up to and including the Quarter-Finals each participating Club shall be responsible for providing its own competent Touch Judge.
- (c) The Club of the Home Team shall be responsible for confirming the match arrangements with the appointed Referee, and Touch Judges if appropriate.

9. Replacements

Four Replacements are permitted in each round of the Competitions.

In all rounds other than the final of the Competitions, Clubs should have a replacement or other player on the field capable of playing in the front row of the scrum. If on the first occasion replacement front row is required and that club cannot provide such the referee will order the game abandoned and the side without front row cover will be deemed to have lost the match. If after the first replacement of a front row player has occurred and subsequent replacement is needed and none available, then the game shall be abandoned and then irrespective of the number of minutes played, the Organising Committee may determine the result of the match or that Committee may order the match replayed.

If a front row player has been replaced and subsequently the replacement is "sin-binned", if no further front row cover exists on the bench, then the replaced player if capable of resuming, can be exchanged for another player for the proscribed period. However, in the event that he cannot, then for the respective ten-minute period the game will continue with passive scrums. In the event of a player being sent-off and the original front row player cannot resume in exchange for another team member, then the offending side will be deemed to have lost the match.

If a front row player has been replaced and subsequently the replacement

is "blood-binned", if no further front row cover exists on the bench, then the replaced player if capable of resuming, can be exchanged for another player for the proscribed period. However, in the event that he cannot, then for the respective fifteen-minute period the game will continue with passive scrums. If after that period the player can not return then the match (except the Final) will be abandoned and then, irrespective of the number of minutes played, the Organising Committee may determine the result of the match or that Committee may order the match replayed.

In the final of the Competitions, Clubs should have a replacement or other player on the field capable of playing in the front row of the scrum. If after the first replacement of a front row player has occurred and a subsequent replacement is needed and none available, then the game shall continue to conclusion with "passive" scrumages.

10. Colours and Identification

- (a) In the event of Clubs having similar or clashing colours the Home Team shall be responsible for changing its colours.
- (b) The jerseys of Teams competing in the Competition shall all be correctly numbered to ensure correct identification of all players and replacements during a match.

11. Postponed and Abandoned Matches

- (a) If conditions prevent a match being played or a match is abandoned at any time before full time, it shall be played before the date of the next round on a day to be agreed between the two clubs concerned and approved by the Organising Committee, or failing agreement it shall be played as directed by the Organising Committee.
- (b) In the event of the Home Club's pitch not being in a condition to allow the match to be played, the Home Club must look to obtain an alternative venue. If a suitable venue is not found the Organising Committee reserves the right to switch the match to an alternative venue.

12. Kick-offs and Delayed Arrivals

All matches shall start at the time stipulated by the Organising Committee

and any delay may be reported by the non-offending Club to the Organising Committee.

13. Notification of Results

It is the responsibility of the Home Team's Club immediately after a match to telephone the result thereof to Russell's news agency or such other agency as may from time to time be appointed to record and collate results, and if so directed by the Organising Committee to confirm the same within twenty four hours to any Rugby Union Official designated by the Organising Committee either in writing or by telephone as may be stipulated.

14. Grounds

- (a) All grounds must conform to the standards required by the Organising Committee from time to time.
- (b) A Home Team's Club or any other Club hosting a match shall be responsible for correctly and clearly marking its pitch and it must make proper provision to ensure that (with the exception of the Touch Judges) all spectators, replacements and officials are kept at a reasonable distance from the field of play.
- (c) Failure to segregate all spectators, replacements and officials from the playing area will result in the Referee refusing to start or continue the game until the home Club takes appropriate remedial action. In the event that the home Club do not or are unable to comply with this requirement, the Referee will decline to continue. In the event of this situation arising the Organising Committee will be advised and will determine which of the participating Clubs caused the situation to arise. The non-offending Club will be awarded the tie.
- (d) When a late decision as to the fitness of a ground for the playing of a match is necessary, it shall be made by the respective Captains of the Clubs involved, but if the Captains are not able to agree the decision shall be made by the appointed Referee.

15. Finance

- (a) Up to and including the Semi-Finals the Home Team's Club shall be responsible for all match arrangements and shall be entitled to retain

- any gate money, programme sales and all bar receipts. The visiting or Away Team's Club shall be responsible for its travelling costs.
- (b) At the Finals the Club on whose ground the match is played shall be responsible for all match arrangements and shall account to the Union for all gate money and programme sales less match expenses. It shall be entitled to retain all bar receipts. Each Club concerned shall be responsible for its own travelling costs.
 - (c) Admission charges for the Finals shall be fixed each year by the Organising Committee subject to the approval of the Management Committee of the Union.

16. Protests, Disputes and Transgressions

- (a) Any matters in dispute or any transgressions of these rules shall be referred immediately to the Honorary Chairman of the Competitions Sub Committee by telephone if necessary provided confirmation in writing follows within twenty-four hours.
- (b) Without prejudice to the powers of the Rugby Football Union, the powers of the Union or the delegation of powers to Constituent Bodies under Rugby Football Union Bye-Law 13(d), the Organising Committee shall have the power to expel or suspend any Club from the Competition or to impose a fine or such other penalty as it considers appropriate on any Club for a breach of these Rules.
- (c) Where any party having an interest in the matter is aggrieved by any decision of the Committee taken pursuant to Rule 16 (b) above it shall have the right to appeal or request a review of that decision by an Appeals Panel by so notifying the Secretary of the Leicestershire Rugby Union in writing within 48 hours of the decision of the Committee being communicated to it giving full details as to why such appeal or request for a review is being made and supplying full documentary evidence upon which it wishes to rely. In addition a fee of £25 is payable within 48 hours thereafter (it being within the discretion of the Appeals Panel whether such payment should be refunded if the appeal is upheld.).
- (d) The Appeals Panel will be appointed by the Leicestershire Rugby Union and will be chaired by a member of the Union Management Committee, together with at least three representatives of Clubs in membership of the Union.

- (e) The Appeals Panel will be able to deal with any appeal or request for a review made pursuant to Rule 16 (b) above in such manner and utilising such procedure as it in its absolute discretion may decide. The Appeals Panel shall have regard to the Rules of Natural Justice, The Human Rights Act and the interests of all parties concerned in any decision against which an appeal or call for a review has been lodged, and is empowered to decide whether or not it should hold a hearing, the time and place of any hearing, the nature of the evidence it would wish to be adduced, the burden of proof required, who (if anybody) should be invited to appear at any hearing (which may at the Appeals Panel's discretion have in attendance one or more members of the Committee to advise it) and how and when any decision it takes should be acted upon. The decision of the Appeals Panel is final.

LEICESTERSHIRE 2nd XV CUP COMPETITION

The rules of the Competition are generally in line with the rules for the L.R.U. County Cup Competition with the following as specific differences.

1. Participating Clubs must submit a Squad List of 45 players to the Organising Committee by 31st December. Only these Squad members will be eligible to play.
2. Players who have played more than five games for that club's 1st XV during the current season up to 31st December are not eligible for inclusion in the Squad List.
3. It is imperative that participating clubs ensure that Rules 1 & 2 are observed to ensure that the competition is a genuine 2nd XV event. In the case of a complaint the organising committee reserve the right to demand proof of compliance.
4. Any team withdrawing from a playable fixture will be adjudged to have conceded the match to their scheduled opponents.

L.R.U. VETERANS CUP COMPETITION

The rules of the Competition are generally in line with the rules for the L.R.U. County Cup Competition with the following as specific differences.

- 1 Players to be eligible must be over the age of 35 at the time of the match. To enable smaller clubs to enter, they may however field up to a maximum of 3 players who are over the age of 30 at the time of the match.
- 2 It is imperative that participating clubs ensure that ruling 1 is observed to ensure that the competition is a genuine Veterans XV event. In the case of a complaint the organising committee reserve the right to demand proof of compliance.
- 3 Any team withdrawing from a playable fixture will be adjudged to have conceded the match to their scheduled opponents.

L.R.U. PRESIDENT'S SPRING CUP COMPETITION

The rules of the Competition are generally in line with the rules for the L.R.U. County Cup Competition with the following as specific differences.

1. Entry to the Competition shall be at the invitation of the President of the Union.
2. The venue of the Final shall be fixed by the Organising Committee.
3. Any team withdrawing from a playable fixture will be adjudged to have conceded the match to their scheduled opponents.

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Proof

OFFICERS OF THE LEICESTERSHIRE RUGBY UNION

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1887 - 1890	T K Taplin (of Grimley Hall)
1890 - 1895	Sir J Whitehead
1896 - 1910	Sir J Rolleston
1911 - 1922	J Parsons
1922 - 1923	G W Hunt
1923 - 1924	H Barwick
1924 - 1925	H Purt
1925 - 1926	J Barnes
1926 - 1927	S A Anstee
1927 - 1928	F W Taylor
1928 - 1929	F H Richards
1929 - 1930	Rev J T Coward
1930 - 1931	Sir A Hazelrigg
1931 - 1932	W Lindsay Everard
1932 - 1933	J Parsons
1933 - 1934	J H Corah
1934 - 1935	H Barwick
1935 - 1936	J Collier
1936 - 1937	S Bradbury
1937 - 1938	W N Bradshaw
1938 - 1939	Sir F Oliver
1946 - 1947	R F Barradell
1947 - 1950	A S North
1950 - 1954	J E Thorneloe
1954 - 1958	G A Palmer
1958 - 1961	D J Norman
1961 - 1963	B K Snowden

1963 - 1965	A B Vestey
1965 - 1967	S H Bowers
1967 - 1968	R H Blakesley
1968 - 1969	S H Bowers
1969 - 1972	J J Pickup
1972 - 1974	C K Elliott
1974 - 1977	H P Jerwood
1977 - 1979	C P Sharp
1979 - 1981	J R Simpson
1981 - 1984	R D Brookhouse
1984 - 1986	J D Day
1986 - 1987	J R Simpson
1987 - 1989	J R Tate
1989 - 1991	D E Woodford
1991 - 1993	B Elliott
1993 - 1995	M J Wilson
1995 - 1997	J E Tipper
1997 - 1998	H A Simms
1998 - 1999	D Swirles
1999 - 2000	K Wiggins
2000 - 2001	F Fryer
2001 - 2002	D Webb
2002 - 2004	J Goddard
2004 - 2005	I M Roberts
2005 - 2006	A Wells
2006 - 2007	D Coe
2007 - 2008	K Palfreyman
2008 - 2009	R Annis
2009 -	R Foxon

Honorary Secretaries

1887 - 1890	F N Ward
1890 - 1892	A T Porter
1892 - 1895	T H Crumbie
1896 - 1897	F K Ward
1897 - 1902	F C Toone
1902 - 1914	S C Packer
1919 - 1922	G W Hunt
1922 - 1924	H Purt
1924 - 1939	J E Thorneloe
1946 - 1950	J E Thorneloe
1950 - 1959	A D Black
1959 - 1978	J R Simpson
1978 - 1991	M J Wilson
1991 - 1997	A Wells
1997 -	RT Green

Honorary Treasurers

1890 - 1895	F K Ward
1896 - 1897	T H Crumbie
1897 - 1902	J Barnes
1908 - 1910	G W Hunt
1911 - 1914	H W Johnson
1919 - 1928	T Thorpe
1928 - 1937	W N Bradshaw
1937 - 1950	R Bedingfield
1950 - 1972	C K Elliott
1972 - 1979	W P Dutton
1979 - 1989	B Hillyer
1989 - 1991	M Ross
1991 - 1996	W G Beynon
1997 -	J A Allen

COMMITTEE CALENDAR 2009/2010

The Annual General Meeting

will be held on Wednesday, 16th June 2010
commencing at 7.00pm.

The Management Committee

will meet on 19th August, 14th October & 9th December 2009
and 10th February, 14th April & 9th June 2010.
All meetings commence at 6.30pm.

General Meetings

will be held on 9th September & 11th November 2009
and 13th January & 10th March 2010.
All meetings commence at 7.00pm.

The CB Rugby Development Partnership

will meet on 5th October & 30th November 2009
and 1st February & 22nd March 2010.

The Finance, Marketing & Promotions Sub-Committee

will meet as required.

The Leicestershire Youth Sub-Committee

will meet on 7th September (Leicester Forest RFC)
& 2nd November 2009 (Belgrave RFC) and 4th January (Syston RFC)
& 1st March 2010 (Oadby Wyggestonian RFC)

The Leicestershire Schools Rugby Football Union Committee

will meet on 25th September 2009 and 29th January,
7th May & 11th June 2010.

The Annual General Meeting will be held on Friday 11th June 2010.

All meetings held in the Centenary Room of the Pavilion at Wyggeston
and Queen Elizabeth I College commencing at 5.15pm,
except for the Committee meeting on the 11th June 2010
which will commence at 4.30pm.
The AGM will start at 5.30pm.

NOTES:

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